



Amended Weights on Single Trip Overweight Permits
Version Number – 1.0
Division/Branch – Permitting and Approvals/Carrier and Vehicle Safety Branch

Background

Single trip overweight permits are issued for non-divisible loads when axle weight and gross weights are exceeding regulated allowances. Permit fees are charge for axle weight and gross weight X distance travelled and often carrier will permit for maximum axle weights as it can be difficult to know accurate weights without weighing the vehicle on a weigh scale. Vehicles often pass weight scales during the course of the trip and accurate weights are obtained.

Procedure

- If a vehicle has been weighed at a Government VIS or MIS and the axle and gross weights are found to be less that what has been permitted for, carriers can submit a Scaled Weight Amendment Form to the Central Permit Office (CPO) to have their weights reduced and fees amended.
- Carriers must submit a signed *Scaled Weight Amendment Form* to central.permits@gov.ab.ca within 48 hours of weighing the vehicle. CPO will modify the permit to amend the weights and process any applicable refunds.

Specifications

- Loads/configuration cannot be adjusted or amended.
- Information provided on the form is subject to review during a Permit Inspection or other investigation by Compliance and Oversight
- Carriers must keep photographic records of the scale and loaded vehicle at the time of weighing and record identifying markers of the truck and trailer(s) such as VIN or license plate number. Records must be kept for a period of no less than 3 years and produced to Alberta Transportation upon request.

Related Department Policy	TSS-TEG-504
Related Legislation	Commercial Vehicle Dimension and Weight Regulation (315/2002)
Related Procedures	
Related Permit Conditions	
Technical References	

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Part 1, Permit Details

Company Name:	
Contact Name:	Contact Phone Number:
Date of weigh-in:	Time of weigh-in:
Location of Scale <i>(Must be VIS or MIS Inspection Station. A List of Government Inspection Stations can be found here: https://www.alberta.ca/commercial-vehicle-inspection-stations-offices.aspx#toc-1)</i>	
Permit Number:	MVID:
Commodity:	

Part 2, Configuration & Weight Details

Configuration:	
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Axle Group	Scaled Weights
1	
2	
3	
4	
5	
6	
7	
8	

Part 5, Certification

By signing this document, I acknowledge the following:

- This form has been submitted in accordance with the *Permitting and Approval Procedure for Amended Weight on Single Trip Overweight Permits*
- The load information on this form is true, accurate and complete
- The weights provided above were scaled no more than 48 hours prior to the submission of this form

Name	Signature	Date