

Registrar's Decisions: Notification (RDN) 01/2018

New Products: Specialized Business Functions (SBF)

Motor Vehicle Information Products (MVIPs)

To comply with the requirements of the Access to Motor Vehicle Information Regulation AR 140/2003, as amended from time to time (AMVIR) and to further strengthen, clarify, and manage the disclosure of personal information from Alberta's Motor Vehicle Electronic System (MOVES) the Registrar of Motor Vehicle Services (the "Registrar") decides:

Definitions:

- "Alberta Identification Card (ID Card)," means an "identification card" as defined in the Alberta *Identification Card Regulation* (AR 221/2003). An individual is uniquely identified by the number provided on the front of the ID Card.
- "Alberta Identification Document," means an Alberta Operator's Licence or an Alberta Identification Card.
- "Alberta Operator's Licence (OL)," means an "operator's licence" or "driver's licence" as defined in the *Traffic Safety Act*. An individual is uniquely identified by the number provided on the front of the OL card.
- "AMVIR Purpose," means a valid purpose to request motor vehicle information as listed under the Access to Motor Vehicle Information Regulation (AR 140/2003)
- "Audit Control Number (ACN)," means a numeric code located on the back of an Alberta Operator's Licence or an Alberta Identification Card that uniquely identifies that particular physical card.
- "Direct Access (DA)," means a channel and method of release of Information pursuant to which a pre-approved Recipient, having a valid AMVIR Agreement with the Registrar and valid access IDs issued by the Registrar, makes an online Request to the Registrar via direct access to MOVES.
- "Event," means each of several particular contexts that create a valid purpose authorizing the Recipient to request Information under AMVIR. An Event is characterized by a specific physical location, moment in time, and particular action. For example, for parking enforcement, two vehicles parked at the same location are two different Events as it is the case when the same vehicle was parked at two different locations.
- "Event Location," means the specific physical location where the Event took place.
- "Event Point in Time (the Event PIT)," means the particular instant of time when the Event took place.

- “Information,” means motor vehicle information in any electronic, written or other form that is collected by the Registrar under the authority of the *Traffic Safety Act* (TSA) and which is stored on MOVES or in Registrar’s office.
- “Motor Vehicle Electronic System (MOVES),” means the Alberta Motor Vehicles Registry database.
- “Motor Vehicle Information Product (MVIP)” means a specific compilation of motor vehicle information released by the Registrar as a product.
- “Public Body,” means “public body” as defined in the *Freedom of Information and Protection of Privacy Act* (FOIP).
- “Rapid Request (RR),” means a specific SBF MVIP developed by the Registrar to address specific business needs of AMVIR clients and announced through a Registrar’s Decisions: Notification (RDN).
- “Recipient,” means a specific person that has a valid purpose under AMVIR and has entered into an AMVIR Agreement with the Registrar.
- “Registered owner of a motor vehicle,” means the person that has registered that motor vehicle identified by VIN on MOVES to operate it in accordance with Alberta’s *Traffic Safety Act*. MOVES is not a vehicle title system. Consequently, the Registrar cannot confirm the legal or beneficial owner of a vehicle as of a specific date.
- “Registered owner of a plate,” means the person to whom that Alberta licence plate was issued by the Registrar in accordance with Alberta’s *Traffic Safety Act*. The Registrar is the owner of all Alberta licence plates.
- “Registered owner of an Alberta Identification Document,” means the person to whom an Alberta Identification Document was issued by the Registrar in accordance with the applicable legislation. The Registrar is the owner of all Alberta Identification Documents.
- “Registrar,” means the Registrar of Motor Vehicle Services as defined in the *Traffic Safety Act* (TSA).
- “Request,” means a formal request for release of Information made by the Recipient under AMVIR.
- “Reason,” means the intended use of the information (e.g., writing a parking ticket, contacting the client related to an overpayment, etc.)
- “Search Point in Time (the Search PIT),” means a particular instant of time when a search Request to query MOVES is submitted by the Recipient.
- “Specialized Business Functions Access (SBF Access),” means a dedicated type of DA that allows a Recipient to request Type IV Information through specific SBF MVIPs.

- “Specialized Business Functions Information (SBF Information),” means Type IV Information that is released by the Registrar in electronic form, through specific SBF MVIPs.
- “Specialized Business Functions Information Motor Vehicle Information Product (SBF MVIP),” means a particular MVIP that permits a Recipient to request and receive specific Type IV Information.

1. New Type of Information

Type IV: Specialized Business Functions MV Information

For specific purposes included under section 2 of the Access to Motor Vehicle Information Regulation (AMVIR) the Registrar’s decision is to **release**, on an ongoing basis and in electronic form, dedicated Specialized Business Functions (SBF) Motor Vehicles Information Products (MVIPs).

Type IV Information is a specific type of Information that is released by the Registrar through Direct Access (DA), in electronic form, under AMVIR. The Recipient may request Type IV Information under specific section 2.1 AMVIR Purposes and may use it to address specific operative needs (e.g., investigations, preparing correspondence, locating individuals, etc.). However, Type IV Information does not satisfy the requirements under s. 5 of the *Traffic Safety Act* (TSA) to be admitted as evidence of proof (e.g. for use in Court). A Recipient having a valid Court related purpose for which they require Information must order printed reports released by the Registrar through other release channels.

The Registrar groups Type IV Information under the following categories:

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| A. Vehicle Registration Information SBF MVIPs: | SBF VR |
| B. Operator (Driver) Licensing Information SBF MVIPs: | SBF OL |
| C. Demographics Information SBF MVIPs: | SBF DI |
| D. Identity Verification SBF MVIPs: | SBF IV |

2. Release Channel

Approved AMVIR clients may have SBF Access to Type IV Information in electronic form through specific SBF MVIPs as approved by the Registrar only.

3. AMVIR Purposes

Type IV Information can be released only under the following purposes identified under section 2 of the AMVIR.

2(1)(a) The Registrar **may, on request**, release personal information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles to ensure responsibility and accountability for their actions with respect to motor vehicles, only for that purpose or for a use consistent with that purpose.

2(1)(b) The Registrar **may, on request**, release information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles, only for the purpose of complying with an enactment of Alberta or Canada or with a treaty, arrangement or agreement made under an enactment of Alberta or Canada.

2(1)(c) The Registrar **may, on request**, release information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles, only for any purpose in accordance with an enactment of Alberta or Canada that authorizes or requires the release.

2(1)(e) The Registrar **may, on request**, release information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles, only to an officer or employee of a public body, the Registrar, an agent of the Registrar or to a member of the Executive Council, if the information is necessary for the performance of the duties of the officer, employee or member or if the disclosure is necessary for the delivery of a program or service.

2(1)(f) The Registrar **may, on request**, release information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles, only for the purpose of enforcing a legal right that the Government of Alberta or a public body has against any person.

2(1)(g)(i) The Registrar **may, on request**, release information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles, only for the purpose of collecting a fine or debt owing by an individual to the Government of Alberta or to a public body, or to an assignee of either of them.

2(1)(g)(ii) The Registrar **may, on request**, release information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles, only for the purpose of making a payment owing by the Government of Alberta or by a public body to an individual.

2(1)(h) The Registrar **may, on request**, release information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles, only for the purpose of determining or verifying an individual's suitability or eligibility for a program or benefit offered by a public body pursuant to an enactment, if the individual has applied for the program or benefit.

2(1)(j)(i) The Registrar **may, on request**, release information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles, only to a public body or a law enforcement agency in Canada to assist in an investigation undertaken with a view to a law enforcement proceeding.

2(1)(j)(ii) The Registrar **may, on request**, release information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles, only to a public body or a law enforcement agency in Canada to assist in an investigation from which a law enforcement proceeding is likely to result.

2(1)(o.2) The Registrar **may, on request**, release information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles, only to a municipal parking authority, a public body or a law enforcement agency for the purpose of enforcement of a parking restriction in Alberta.

2(1)(p) The Registrar **may, on request**, release information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles, only if the individual the information is about has consented to its release in accordance with s.2(3) of AMVIR.

4. Consent Requirements

For access under AMVIR s. 2(1)(p) the consent of the individual to whom the Information pertains must:

- be in writing,
- be dated and signed by the individual,
- specify to whom the Information may be released,
- specify what Information may be released, and
- specify for what purpose the Recipient may use that Information.

5. Categories of Persons and/or Organizations

- A. The Registrar's decision is to restrict the release of the Type IV Information under s. 2 of AV MIR only for the purposes and to the categories of persons and/or the organizations listed below.
- B. Type IV Information released under a purpose must not be used for a different purpose than that for which it was released.

2(1)(a) The Registrar's decision is to **release** personal motor vehicle information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles to ensure responsibility and accountability for their actions with respect to motor vehicles, only for that purpose or for a use consistent with that purpose to:

- Select Canadian Law Enforcement Agencies (LEAs), as approved by the Registrar;
- Select Alberta Municipalities authorized to enforce moving violations under the TSA, as approved by the Registrar; and
- Select Alberta Municipalities authorized to manage a photo enforcement program under the *Traffic Safety Act* (TSA), as approved by the Registrar

2(1)(b) The Registrar's decision is to **release** personal motor vehicle information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles to ensure responsibility and accountability for their actions with respect to motor vehicles, only for the purpose of complying with an enactment of Alberta or Canada or with a treaty, arrangement or agreement made under an enactment of Alberta or Canada. For the scope of this purpose the Registrar's decision is to grant access to:

- Canada Revenue Agency (CRA)

2(1)(c) The Registrar's decision is to **release** personal motor vehicle information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles to ensure responsibility and accountability for their actions with respect to motor vehicles for a purpose in accordance with an enactment of Alberta or Canada that authorizes or requires the release. For the scope of this purpose the Registrar's decision is to grant access to:

- Canadian Security Intelligence Service (CSIS)

2(1)(e) The Registrar's decision is to **release** personal motor vehicle information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles to ensure responsibility and accountability for their actions with respect to motor vehicles only to an officer or employee of a public body, the Registrar, an agent of the Registrar or to a

member of the Executive Council, if the information is necessary for the performance of the duties of the officer, employee or member or if the disclosure is necessary for the delivery of a program or service. For the scope of this purpose the Registrar's decision is to grant access to the following:

- Select Programs in Government of Alberta departments, as approved by the Registrar; and
- Select Programs in Alberta Public Bodies, as approved by the Registrar

2(1)(f) The Registrar's decision is to **release** personal motor vehicle information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles to ensure responsibility and accountability for their actions with respect to motor vehicles only for the purpose of enforcing a legal right that the Government of Alberta or a public body has against any person. For the scope of this purpose the Registrar's decision is to grant access to:

- Select Programs in Government of Alberta departments, as approved by the Registrar; and
- Select Programs in Alberta Agencies, Boards, and Commissions, as approved by the Registrar

2(1)(g)(i) The Registrar's decision is to **release** personal motor vehicle information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles to ensure responsibility and accountability for their actions with respect to motor vehicles only for the purpose of collecting a fine or debt owing by an individual to the Government of Alberta or to a public body, or to an assignee of either of them. For the scope of this purpose the Registrar's decision is to grant access to:

- Select Programs in Government of Alberta departments, as approved by the Registrar; and
- Select Programs in Alberta Public Bodies, as approved by the Registrar

2(1)(g)(ii) The Registrar's decision is to **release** personal motor vehicle information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles to ensure responsibility and accountability for their actions with respect to motor vehicles only for the purpose of making a payment owing by the Government of Alberta or by a public body to an individual. For the scope of this purpose the Registrar's decision is to grant access to:

- Select Programs in Government of Alberta departments, as approved by the Registrar; and
- Select Programs in Alberta Public Bodies, as approved by the Registrar

2(1)(h) The Registrar's decision is to **release** personal motor vehicle information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles to ensure responsibility and accountability for their actions with respect to motor vehicles only for the purpose of determining or verifying an individual's suitability or eligibility for a program or benefit offered by a public body pursuant to an enactment, if the individual has applied for the program or benefit. For the scope of this purpose the Registrar's decision is to grant access to:

- Select Programs in Government of Alberta departments, as approved by the Registrar

2(1)(j)(i) The Registrar's decision is to **release** personal motor vehicle information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles to ensure responsibility and accountability for their actions with respect to motor vehicles only to a public body or a law enforcement agency in Canada to assist in an investigation undertaken with a view to a law enforcement proceeding. For the scope of this purpose the Registrar's decision is to grant access to:

- Select Canadian Law Enforcement Agencies (LEAs), as approved by the Registrar;
- Select Programs in Government of Alberta departments, as approved by the Registrar; and
- Select Programs in Alberta Agencies, Boards, and Commissions, as approved by the Registrar

2(1)(j)(ii) The Registrar's decision is to **release** personal motor vehicle information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles to ensure responsibility and accountability for their actions with respect to motor vehicles only to a public body or a law enforcement agency in Canada to assist in an investigation from which a law enforcement proceeding is likely to result. For the scope of this purpose the Registrar's decision is to grant access to the following public bodies to:

- Select Canadian Law Enforcement Agencies(LEAs), as approved by the Registrar;
- Select Programs in Government of Alberta departments, as approved by the Registrar; and
- Select Programs in Alberta Agencies, Boards, and Commissions, as approved by the Registrar

2(1)(o.2) The Registrar's decision is to **release** personal motor vehicle information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles to

ensure responsibility and accountability for their actions with respect to motor vehicles only to a municipal parking authority, a public body or a law enforcement agency for the purpose of enforcement of a parking restriction in Alberta. For the scope of this purpose the Registrar's decision is to grant access to:

- Select Alberta Public Bodies authorized to enforce non-moving violations under the *Traffic Safety Act (TSA)*, as approved by the Registrar

2(1)(p) The Registrar's decision is to **release** personal motor vehicle information on the Registrar's motor vehicle information system, collected and compiled for the purpose of identifying licensed operators and registered owners of motor vehicles to ensure responsibility and accountability for their actions with respect to motor vehicles to allow access to private motor vehicle information only if the individual the information is about has consented to its release in accordance with s. 2(3) of AMVIR. For the scope of this purpose the Registrar's decision is to grant access to:

- Select Government of Alberta departments, as approved by the Registrar; and
- Select Alberta Public Bodies, as approved by the Registrar

6. Specialized Business Functions MVIPs

At this time, the Registrar's decision is to announce the implementation of the following Specialized Business Functions – Rapid Request (SBF-RR) MVIPs:

A. Vehicle Registration Information SBF-RR MVIPs:

SBF-RR VR-PVR Vehicle Registration, Plate Validation Request
 SBF-RR VR-ROPR Vehicle Registration, Registered Owner of Plate Request
 SBF-RR VR-ROVR Vehicle Registration, Registered Owner of VIN Request
 SBF-RR VR-RDPR Vehicle Registration, Registration Details Plate Request

B. Operator (Driver) Licensing Information SBF-RR MVIPs:

None

C. Demographics Information SBF-RR MVIPs:

SBF-RR DI-MAIDR Demographic Information, Mail Address by Alberta
 Identification Document Request
 SBF-RR DI-PAIDR Demographic Information, Physical Address by Alberta
 Identification Document Request

D. Identity Verification SBF-RR MVIPs:

SBF-RR IV-IDVR Identity Verification, Alberta Identification Document
 Validation Request

It is the Recipient's responsibility to ensure they are requesting Information through the relevant SBF-RR MVIP that releases the minimum information required by the relevant purpose and intended use of Information.

7. Information Content

For more clarity, the Type IV Information released through the specific SBF-RR MVIPs announced is outlined below.

7.1. SBF-RR VR-PVR: Vehicle Registration, Plate Validation Request

This RR MVIP answers the question: "*Was this a properly-registered and valid Alberta licence plate, affixed to the correct type of vehicle?*" The main use of this MVIP is to rule vehicles in or out for further law enforcement attention.

- **Search criteria:**
 - Alberta licence plate number
 - Event PIT

- **Additional inputs required:**
 - AMVIR Purpose
 - Reason
 - Event Location

- **Information released as of the Event PIT:**
 - Alberta licence plate number
 - Alberta licence plate description (provides the inventory status associated with the plate, as defined on MOVES)
 - Confirmation when the Alberta licence plate number was linked to the Registrar, as of the Event PIT
 - Alberta registration status: Active or Inactive
 - Vehicle description information [to be released only when a vehicle was registered under the Alberta licence plate provided, as of the Event PIT]:
 - Make
 - Model
 - Year
 - Colour
 - Style

7.2. SBF-RR VR-ROPR: Vehicle Registration, Registered Owner of Plate Request

This RR MVIP answers the questions: “Who was responsible for this Alberta licence plate as of the Event PIT?” and “How can this person be reached today?” The main use of this MVIP is to permit the Recipient to mail a notice to the person who was responsible for a particular Alberta licence plate as of a particular time.

- Search criteria:
 - Alberta licence plate number
 - Event PIT

- Additional inputs required:
 - AMVIR Purpose
 - Reason
 - Event Location

- Information released as of the Event PIT:
 - Alberta licence plate number
 - Alberta licence plate description (provides the inventory status associated with the plate, as defined on MOVES)
 - Confirmation when the Alberta licence plate number was linked to the Registrar, as of the Event PIT
 - Registered owner of Alberta licence plate – type and name
 - if an individual, releases the current name of the individual who was the registered owner as of the Event PIT
 - if an alias, releases the current information from the primary of the individual who was the registered owner as of the Event PIT
 - if an organization, releases the current name of the organization that was the registered owner as of the Event PIT
 - if an alias, releases the current information from the primary of the organization who was the registered owner as of the Event PIT
 - if a joint registration:
 - an integer that identifies the number of joint registered owners (including the contact) as of the Event PIT
 - the name of the person that was the contact for the joint as of the Event PIT
 - Mailing address
 - for Alberta addresses, returns the complete current mailing address
 - for Out of Province (OOP) addresses, releases an OOP message only

7.3. SBF-RR VR-ROVR: Vehicle Registration, Registered Owner of Vehicle Request

This RR MVIP answers the questions: “Who was responsible for the vehicle identified by this VIN at a particular Event PIT?” and “How can this person be reached today?” The main use of this MVIP is to permit the Recipient to mail a notice to the person who was responsible for a particular vehicle as of a particular time.

- **Search criteria:**
 - a VIN (full 17 digits)
 - Event PIT

- **Additional inputs required:**
 - AMVIR Purpose
 - Reason
 - Event Location

- **Information released as of Event PIT:**
 - Vehicle Information
 - VIN
 - Vehicle status (provides the vehicle status associated with the vehicle, as defined on MOVES)
 - A message confirming whether the vehicle was leased
 - Vehicle description
 - Make
 - Model
 - Year
 - Colour
 - Style

 - Registered owner of the vehicle – type and name
 - if an individual, releases the current name of the individual who was the registered owner as of the Event PIT
 - if an alias, releases the current information from the primary of the individual who was the registered owner as of the Event PIT
 - if an organization, releases the current name of the organization that was the registered owner as of the Event PIT
 - if an alias, releases the current information from the primary of the organization who was the registered owner as of the Event PIT

- if a joint registration:
 - an integer that identifies the number of joint registered owners (including the contact) as of the Event PIT
 - the name of the person that was the contact for the joint as of the Event PIT
- Mailing address
 - for Alberta addresses, returns the complete current mailing address
 - for OOP addresses, releases an OOP message only

7.4. SBF-RR VR-RDPR: Vehicle Registration, Registration Details Plate Request

This RR MVIP answers the questions: *“Who was responsible for this Alberta licence plate, the type of registration, and what vehicle was registered under this Alberta licence plate as of the Event PIT?”* and *“How can this person be reached today?”* The main use of this MVIP is to permit the Recipient to verify the registration information for a specific Alberta licence plate and mail a notice to the person who was responsible for that particular Alberta licence plate as of a particular time.

- Search criteria:
 - Alberta licence plate number
 - Event PIT
- Additional inputs required:
 - AMVIR Purpose
 - Reason
 - Event Location
- Information released as of Event PIT:
 - Alberta licence plate number
 - Confirmation when the Alberta licence plate number was linked to the Registrar, as of the Event PIT
 - Registration information
 - Plate class, as determined by MOVES
 - Plate class description, as determined by MOVES
 - Registration status: Active or Inactive
 - Registered owner information – type and name
 - if an individual, releases the current name of the individual who was the registered owner as of the Event PIT

- if an alias, releases the current information from the primary of the individual who was the registered owner as of the Event PIT
 - if an organization, releases the current name of the organization that was the registered owner as of the Event PIT
 - if an alias, releases the current information from the primary of the organization who was the registered owner as of the Event PIT
 - if a joint registration:
 - an integer that identifies the number of joint registered owners (including the contact) as of the Event PIT
 - the name of the person that was the contact for the joint as of the Event PIT
- Mailing address
 - for Alberta addresses, returns the complete current mailing address
 - for OOP addresses, releases an OOP message only
- Vehicle Information
 - VIN
 - Vehicle status (provides the vehicle status associated with the vehicle, as defined on MOVES)
 - A message confirming whether the vehicle was leased
 - Vehicle Description
 - Make
 - Model
 - Year
 - Colour
 - Style

7.5. SBF-RR IV-IDVR: Identity Verification, Alberta Identification Document Validation Request

This RR MVIP answers the questions: *“Is this a valid Alberta Identification Document?”* and *“Is the bearer of this Alberta Identification Document of legal age?”* The main use of this MVIP is to permit the Recipient to confirm whether the card presented is a valid Alberta Identification Document and if the individual presenting this Alberta Identification Document is of legal age.

- **Search criteria:**
 - An OL number for the registered owner of an Alberta Operator's Licence, respectively the ID Card number for the registered owner of an Alberta Identification Card
 - the ACN
 - ACN is the card number printed on the back of an OL or ID Card

This RR MVIP provides current information on MOVES as of the Search PIT.

- This RR MVIP does not support looking back in time and consequently an Event PIT is not accepted

- **Information released as of the Search PIT:**
 - OL or ID Card Validation
 - Valid or Invalid Card message
 - Underage individual (only when the individual is under 18 years of age)
 - Error message to be provided if:
 - The OL number is not valid/is not found on MOVES
 - The ID Card number is not valid/is not found on MOVES
 - An MVID was used for an OL instead of the OL number

7.6 SBF-RR DI-MAIDR: Demographic Information, Mail Address by Alberta Identification Document Request

This RR MVIP answers the question: *"How can we contact the individual associated with this Alberta OL or Alberta ID Card?"* The main use of this MVIP is to permit the Recipient to mail correspondence to an individual whose identity is already known.

- **Search criteria:**
 - An OL number for the registered owner of an Alberta Operator's Licence, respectively the ID Card number for the registered owner of an Alberta Identification Card

This RR MVIP provides current information on MOVES as of the Search PIT.

- This RR MVIP does not support looking back in time and consequently an Event PIT is not accepted

- **Information released as of the Search PIT:**
 - OL number or ID Card number
 - Individual's current name (first, middle, last)

- If an alias, releases the current information from the primary of the relevant individual
- Current mailing address for the client associated with the OL number respectively ID Card number
 - for Alberta addresses, returns the complete current mailing address
 - for OOP addresses, releases an OOP message only
- A message indicating whether a Return Mail flag is currently on the file
- Error message to be provided if:
 - The OL number is not valid/is not found on MOVES
 - The ID Card number is not valid/is not found on MOVES
 - An MVID was used for an OL instead of the OL number

7.7. SBF-RR DI-PAIDR: Demographic Information, Physical Address by Alberta Identification Document Request

This RR MVIP answers the question: *“How can we locate the individual associated with this OL or ID Card?”* The main use of this MVIP is to permit the Recipient to physically locate an individual whose identity is already known.

- **Search criteria:**
 - An OL number for the registered owner of an Alberta Operator’s Licence, respectively the ID Card number for the registered owner of an Alberta Identification Card

This RR MVIP provides current information on MOVES as of the Search PIT.

- This RR MVIP does not support looking back in time and consequently an Event PIT is not accepted
- **Information released as of the Search PIT:**
 - OL number or ID Card number
 - Individual’s current name (first, middle, last)
 - If an alias, releases the current information from the primary of the relevant individual
 - Current physical address for the client associated with the OL number respectively ID Card number
 - for Alberta addresses, returns the complete current physical address
 - for OOP addresses, releases an OOP message only
 - Error message to be provided if:

- The OL number is not valid/is not found on MOVES
- The ID Card number is not valid/is not found on MOVES
- An MVID was used for an OL instead of the OL number

8. Transition, Application, and Release

8.1. Transition Process

- The Registrar will review the AMVIR Agreements for existing DA clients that qualify for specific SBF MVIPs under specific AMVIR Purposes.
- The Registrar will pre-approve existing DA clients for specific SBF Access.
- Existing DA clients that are pre-approved by the Registrar must return an executed AMVIR Amending Agreement before the Registrar can activate their SBF Access.

8.2. Application Process

- Existing DA clients that would require different access than pre-approved by the Registrar must specifically apply using the standard application process under AMVIR.
- Any other client that would require SBF Access must specifically apply for access using the standard application process under AMVIR.

8.3. Release Process

- The Registrar will monitor and audit the release of Information through the SBF-RR MVIPs.

9. Notification and Review Process

In accordance with section 4 of AMVIR, on request by a person/organization the Registrar's decision is to release, on an ongoing basis, the information specified in this Notification.

This Notification was released on April 06, 2018. Any person may, within sixty days after the date of this publication, ask the Information and Privacy Commissioner to review the decision of the Registrar in accordance with Part 5, Division 1.1 of the *Freedom of Information and the Protection of Privacy Act*.

On the issuance of this Notification, in accordance with subsection 4(1) of AMVIR, notice is deemed to have been given for the current and any future releases of the category of information and of the person or category of persons to whom the information is released as described in the Notification, for the purposes of notice under Part 5, Division 1.1 of the *Freedom of Information and Protection of Privacy Act*.