

Registrar's Decisions: Notification (RDN) 01/2012 New Product: Commercial Driver Abstract (CDA)

Access to Motor Vehicle Information Regulation (AMVIR)

To comply with the requirements of the Access to Motor Vehicle Information Regulation (AMVIR) and to further clarify and manage the disclosure of personal information from Alberta's Motor Vehicle System (MOVES) the Registrar of Motor Vehicle Services ("Registrar") decides:

A. Carrier Definition

In this notification "Carrier" means Carrier as defined in the *Traffic Safety Act* (TSA).

B. New Information Products

To further improve traffic safety and assist Carriers to comply with traffic safety requirements, the Registrar decides to release three types of printed Commercial Driver Abstracts (CDAs): 3-Year, 5-Year, and 10-Year CDA. The rationale for the release of 3-Year CDA as stated in the "Chapter 1: Carrier Due Diligence" of the *Registrar's Decisions: Notification (RDN) 01/2011* applies equally to the 5-Year and 10-Year CDA products that the Registrar decides to release. Except the period covered by the particular CDA product, the nature of the information content and the outline of the information for all CDA products is the same.

The text presented in "Chapter 2: Information Content" of the *Registrar's Decisions: Notification (RDN) 01/2011*, under the heading "Abstract General Information" is substituted with the following text:

Abstract General Information

Issue Date: <Date the CDA was issued: yyyy/mm/dd>
Description: <Type of CDA: 3 Year, 5 Year, or 10 Year Commercial Driver Abstract>
Requested by - MVID: <MVID of the person requesting the CDA>
Requested by - NAME: <Full name of the person requesting the CDA>

C. Release Process

The text presented in "Chapter 6: Transition, Application, and Release Processes" of the *Registrar's Decisions: Notification (RDN) 01/2011* is substituted with the following text:

6. Transition, Application, and Release Processes

6.1. Transition Process

- Existing clients having **valid** AMVIR Agreements for CDA are pre-approved for 5-Year, and 10-Year CDAs;
- Before requesting CDAs the client must obtain the appropriate written consent of the driver.

6.2. Application Process

- Existing clients without a valid AMVIR Agreement for CDA and new clients requiring CDA must apply for the CDA product using the standard application process.

6.3. Release Process

- The Registrar releases CDAs through valid Alberta registry agents only;
- The Registrar will publish updated forms on the Registrar's website and will monitor and audit the release of CDAs.

D. Notification and Review Process

In accordance with section 4 of AMVIR, on request by a person/organization the Registrar's decision is to release, on an ongoing basis, the information specified in this Notification.

This Notification was released on January 09, 2012. Any person may, within sixty days after the date of this publication, ask the Information and Privacy Commissioner to review the decision of the Registrar in accordance with Part 5, Division 1.1 of the *Freedom of Information and the Protection of Privacy Act*.

On the issuance of this Notification, in accordance with subsection 4(1) of AMVIR, notice is deemed to have been given for the current and any future releases of the category of information and of the person or category of persons to whom the information is released as described in the Notification, for the purposes of notice under Part 5, Division 1.1 of the *Freedom of Information and Protection of Privacy Act*.