

Name		
Address		
City	Province	Postal Code
Phone No.	Employee ID	Date of Birth (yyyy/mm/dd)
Ministry		

Core Life	\$ _____
Enhanced Life	\$ _____
Dependent Life	\$ _____

The amount of insurance you are eligible to convert from your group life insurance policies is equivalent to or less than the combined total of your Core and Enhanced Life Insurance to a maximum of \$200,000 per policy. The total amount of insurance that you are able to convert from all your group life insurance policies cannot exceed \$400,000.

You are advised that the above life insurance terminates on \_\_\_\_\_.

If you wish to enquire about or exercise the conversion privilege available, it will be necessary for you to contact the Insurance Company **within 31 days** from the termination date shown above.

The Canada Life Assurance Company  
 Group Customer Services  
 Suite 1410, Standard Life Centre  
 10405 Jasper Avenue  
 Edmonton, AB T5J 3N4  
 Phone: 780-917-7800

\_\_\_\_\_  
 Pay and Benefits Signature

\_\_\_\_\_  
 Date

1. Copy to Employee
2. Copy to Ministry File