

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Abandoned and Seized Vehicle Program (ASVP)

PIB #: 40

Location: Claims and Recoveries

Information Maintained: Names, aliases, addresses, phone numbers, date of birth, conviction documents, court transcripts, particulars of offences, incarcerations, Social Insurance Number, payment information, financial information, bank account numbers, credit-related information, employment history and income, identifying marks, particulars of offences, drivers license numbers and status, motor vehicle identification numbers, particulars of registered vehicles, insurance policy numbers, insurance claim history, insured vehicle history and health care number.

Individuals: Individuals who are owners, drivers and other occupants of a vehicle which was abandoned or seized and impounded, relatives of vehicle owners.

Use: Information is gathered in order to collect funds from vehicle owners with abandoned or seized vehicles where ASVP paid the towing company for their services.

Legal Authority: Freedom of Information and Protection of Privacy Act
Traffic Safety Act, particularly the Vehicle Seizure and Removal Regulation
Provincial Offences Procedure Act
Civil Enforcement Act
Fair Trading Act
Federal Bankruptcy and Insolvency Act
Fraudulent Preferences Act

Remarks:

Division/Branch: Corporate Services/Claims and Recoveries

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/28

Date PIB Modified: 2008/02/28

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Accountable Advance A files

PIB #: 20

Location: Financial Services

Information Maintained: Name, position title, employee number, business mailing address and amount of the Accountable Advance.

Individuals: Type A advances are issued to department staff whose duties dictate frequent periods of travel throughout the fiscal year

Use: Personal information is collected and used to keep a current record of advance payments to individuals and monitor use of the funds.

Legal Authority: Subsistence, Travel and Moving Expenses Regulation under the Public Service Act, Treasury Board Directive 09/82 Accountable Advances to employee Directive, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Corporate Services/Financial Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/26

Date PIB Modified: 2008/02/26

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Action Request Tracking System

PIB #: 6

Location: Various offices of the public body

Information Maintained: May include name, address, telephone number, fax number, and e-mail addresses and other personal information included by the originator within the content of the correspondence.

Individuals: Individuals requesting information or a response from a public body senior executive.

Use: To manage receipt of and responses to correspondence, inquiries and briefings.

Legal Authority: Freedom of Information and Protection of Privacy Act

Remarks:

Division/Branch: Various offices of Alberta Justice and Attorney General

Contact Name:

Contact Phone:

Date PIB Added: 2007/12/19

Date PIB Modified: 2007/12/19

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Alberta Justice Refund Account

PIB #: 24

Location: Financial Services

Information Maintained: Name, address, employer information related to the garnishee order, Court Docket Number, Court Action Number and reason for administration fee that was paid.

Individuals: Individuals with unpaid fines who have been garnisheed by the department.

Use: The debtor's personal information is used to generate cheques to pay an administration fee for garnishment services to be rendered by various entities, such as employers and financial institutions. Based on a legal requirement to remit the garnishee fee

Legal Authority: Civil Enforcement Act and the Rules of Court, Motor Vehicles Accident Claims Act, Traffic Safety Act - Section 102, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Corporate Services/Financial Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/26

Date PIB Modified: 2008/02/26

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Appeal Tracker

PIB #: 28

Location: Court Services

Information Maintained: Appellant/Respondent name, address, date of birth, appeal number, type of appeal, specific information regarding offence(s) and sentencing dispositions for each offence, Crown Counsel's name, Counsel's name, specifics regarding bans on publication and access to files.

Individuals: Individuals involved with criminal appeals before the Court of Appeal.

Use: The personal information is used to manage and monitor the progress and result of criminal appeals.

Legal Authority: Freedom of Information and Protection of Privacy Act, Criminal Code

Remarks:

Division/Branch: Court Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/27

Date PIB Modified: 2008/02/27

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Appointments/Designations (Justice & Solicitor General)

PIB #: 57

Location: Official Documents and Appointments

Information Maintained: Name, business address, appointment or designation type, employment history, education, personal references.

Individuals: Individuals that require appointments as Agents of the Attorney General, Deputy/Clerks of the Court, Sheriffs/Deputy Sheriffs of various Courts, Justices of the Peace, Court Reporters or designations under the Criminal Code.

Use: Personal Information is used in the process of appointing or designating employees with the required responsibilities related to their employment requirements.

Legal Authority: Department of Justice Act, Public Service Act, Provincial Court Act, Court of Queen's Bench Act, Court of Appeal Act, Judicature Act, Justice of the Peace Act, Criminal Code of Canada, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Corporate Services/Information Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/03/19

Date PIB Modified: 2008/03/19

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Bankruptcy Files

PIB #: 22

Location: Financial Services

Information Maintained: Name, address, birth date, marital status, license plate information, type of offence/fine, date of offence, debtor statement of income, expenses, assets and debts.

Individuals: Debtors that are claiming bankruptcy and owe a debt to the Crown.

Use: Personal information (Notice of Bankruptcy forms) is collected and used to respond to an individual's Trustee who has advised Justice of the individual's bankruptcy intention when debts to the Crown exist on behalf of the debtor.

Legal Authority: Bankruptcy Act - Section 178(1)(a), Motor Vehicle Administration Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Corporate Services/Financial Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/26

Date PIB Modified: 2008/02/26

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Child Support Services (formerly Parentage and Maintenance)

PIB #: 55

Location: Family Law

Information Maintained: Name, date of birth, address, Statement of Claim information, Court Order details, financial information, Social Assistance Benefits, day care costs, extraordinary expenses (extra curricular activities for children).

Individuals: Individuals receiving social allowance benefit who are pursuing child maintenance.

Use: Personal information is used in court applications where Family Law acts as counsel to Child Support Services. The information is collected to pursue child maintenance or vary existing support orders for applicants who receive social assistance.

Legal Authority: Income Support and Employment Act, Parentage and Maintenance Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Legal Services/Civil Law

Contact Name:

Contact Phone:

Date PIB Added: 2008/03/06

Date PIB Modified: 2008/03/06

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Children's Services Case Files

PIB #: 51

Location: Family Law

Information Maintained: Name, date of birth, family history, address, genograms, contents of Court Applications, details of Court Orders, Court Reports, medical information, psychological assessments, Access Visit Reports.

Individuals: Children involved in various types of court applications.

Use: Personal information is used to support court applications submitted on behalf of children. Such as Supervision Orders, Secure Services Orders, Temporary Guardianship Orders, Permanent Guardianship Orders.

Legal Authority: Child, Youth and Family Enhancement Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Legal Services/Civil Law

Contact Name:

Contact Phone:

Date PIB Added: 2008/03/06

Date PIB Modified: 2008/03/06

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Civil and Sheriff Data Entry System (CASES)

PIB #: 29

Location: Court Services

Information Maintained: Name and law firm representing plaintiff; name, address, and law firm representing defendant; date of birth for dependant adult and adoption matters, all adoption names - the biological parents, the adopting parents, and adoptee's original and new names.; date of death for estate matters; name and address of bank and/or name and address of employer may be collected for debtors; listing of activities (documents or events) on court file. A search of a name discloses the court file number which is linked to the paper file.

Individuals: Litigants involved in civil actions, family and divorce actions, adoption matters, bankruptcies and estate matters.

Use: The personal information is used to manage and monitor the progress and result of civil court actions and civil appeals.

Legal Authority: Rules of Court, Provincial Court Act, Court of Queen's Bench Act, Freedom of Information and Privacy Act

Remarks:

Division/Branch: Court Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/27

Date PIB Modified: 2008/02/27

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Client Minor Files.

PIB #: 49

Location: Public Trustee Office

Information Maintained: Minor's name, date of birth, address, medical information, opinions of others. Deceased person's name, date of birth, date of death, financial information (assets, liabilities, income, expenses, tax information).

Individuals: Minors that require the assistance of the Public Trustee, deceased persons connected to the minor and guardians of the minors.

Use: Information is used by the Public Trustee to identify financial interests minors may have and to protect those interests. This may involve assisting the Court where a deceased is survived by minors, where a minor is receiving a damages award or settlement, where a deceased dies intestate and is survived by minors, where a deceased testator had not established a trust for minors in a Will.

Legal Authority: Public Trustee Act, Minors Property Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Legal Services/Public Trustee Office

Contact Name:

Contact Phone:

Date PIB Added: 2008/03/05

Date PIB Modified: 2008/03/05

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Commissioner for Oaths

PIB #: 58

Location: Official Documents and Appointments

Information Maintained: Name, Company/employer name, business address, business telephone number, occupation, date of birth, use of appointment, criminal record, offences and convictions.

Individuals: Any member of the public who submits an application to become a Commissioner for Oaths.

Use: Personal information collected is used for review purposes to appoint individuals as Commissioner for Oaths.

Legal Authority: Commissioner for Oaths Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Corporate Services/Information Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/03/19

Date PIB Modified: 2008/03/19

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Contracts and Agreements

PIB #: 21

Location: Financial Services

Information Maintained: Name, address, SIN, banking information, rate of pay, vendor ID number and payment information.

Individuals: Individuals awarded a contract for service by Alberta Justice and Attorney General.

Use: The personal information is collected and used to ensure the contractor is fulfilling the agreement and to make the agreed payments to contractor.

Legal Authority: Government Organization Act, Interpretation Act, Financial Administration Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Corporate Services/Financial Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/26

Date PIB Modified: 2008/02/26

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Crown Prosecutions' Files

PIB #: 14

Location: Crown Prosecutors' Offices (various)

Information Maintained: Name, address, date of birth, fax numbers, Finger Print Service number, Justice Online Information(JOIN) Network number, Canadian Police Information Centre Criminal Record, offence charges (includes outstanding, current and completed), phone numbers, driver's licence number, medical treatment, police reports, psychological or psychiatric assessments and reports, probation reports, medical examiners' reports, corrections reports, child welfare reports, witness statements, accused statements, victim statements, victim impact statements, expert statements and reports, copies of exhibits

Individuals: Accused persons, suspected persons, police witnesses, civilian witnesses, victims, experts

Use: This information is used for the purpose of prosecuting persons charged and providing advice on whether to charge persons with Criminal Code, Youth Criminal Justice Act and Provincial Statutes offences and providing disclosure to accused persons.

Legal Authority: Criminal Code of Canada, Government Organization Act, Provincial Statutes, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Criminal Justice

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/25

Date PIB Modified: 2008/02/25

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Crown Prosecutors' Office Alberta Review Board Files

PIB #: 18

Location: Criminal Justice Division, Office of General Counsel

Information Maintained: Name, address, date of birth, fax numbers, Finger Print Service number, Justice Online Information Network(JOIN) number, Canadian Police Information Centre Criminal Record, offence charges (includes outstanding, current and completed), phone numbers, driver's licence number, medical treatment, prosecution related information, police reports, psychological or psychiatric assessments and reports, probation reports, medical examiners' reports, corrections reports, child welfare reports, witness statements, accused statements, victim statements, victim impact statements, expert statements and reports, copies of exhibits, Alberta Review Board decisions

Individuals: Patient, accused persons, suspected persons, police witnesses, civilian witnesses, victims, experts

Use: This information is used for the purpose of appearing on behalf of the Attorney General before the Alberta Review Board in relation to patients who have been found to be Not Criminally Responsible in relation the Federal or Provincial Criminal charges.

Legal Authority: Criminal Code of Canada, Freedom of Information and Protection of Privacy Act, Provincial Statutes.

Remarks:

Division/Branch: Criminal Justice

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/25

Date PIB Modified: 2008/02/25

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Debtor Database
PIB #: 30
Location: Court Services
Information Maintained: Creditor name; law firm/agent name, file number, and address; debtor name, address, occupation, date of birth, amount owing, security agreements where general collateral is named.
Individuals: Debtors on a writ of enforcement issued by the Court.
Use: A debtors listing is used to distribute garnishee money to creditors.
Legal Authority: Civil Enforcement Act, Freedom of Information and Privacy Act
Remarks:
Division/Branch: Court Services
Contact Name:
Contact Phone:
Date PIB Added: 2008/02/27
Date PIB Modified: 2008/02/27
RSS Schedule #:
RSS Schedule Item #:
PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Deceased Estate Client Files.

PIB #: 45

Location: Public Trustee Office

Information Maintained: Date of birth, date of death, former address, religion, cause of death, opinions of others, financial information, (income, expenses, assets, liabilities, and tax information).

Individuals: Deceased person or persons, their family, guardians, creditors, beneficiaries, claimants.

Use: Information is used to bury the deceased person; identify assets, liabilities, income, and expenditures; filing of tax returns; dealing with claimants who may have been dependent on the deceased; inform the Court of steps taken to administer the Estate.

Legal Authority: Public Trustee Act, Administration of Estates Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Legal Services/Public Trustee Office

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/28

Date PIB Modified: 2008/02/28

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Dependent Adult Case Files

PIB #: 52

Location: Family Law

Information Maintained: Name, date of birth, address, Court Applications, Affidavits, Court Orders, medical information, case history, financial information.

Individuals: Dependent Adults involved in court applications.

Use: Personal information is used in court applications determining guardianship of dependent adults.

Legal Authority: Dependent Adults Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Legal Services/Civil Law

Contact Name:

Contact Phone:

Date PIB Added: 2008/03/06

Date PIB Modified: 2008/03/06

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Dependent Adult Client Files

PIB #: 44

Location: Public Trustee Office

Information Maintained: Date of birth, address, religion, medical information, family information, opinions of others, financial information, income, expenses, assets and liabilities of a dependent adult client. Name, contact information of guardians, creditors, beneficiaries or caregivers.

Individuals: Dependent adult clients represented by Public Trustee or clients referred to the Public Trustee. May also contain personal information of individuals representing the dependent adult such as guardians, creditors, beneficiaries, or caregivers.

Use: Information is used to administer the estate and financial affairs of dependent adults for whom the Public Trustee has been appointed under the Dependent Adults Act.

Legal Authority: Public Trustee Act, Dependent Adults Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Legal Services/Public Trustee Office

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/28

Date PIB Modified: 2008/02/28

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Employee Directories

PIB #: 2

Location: Various offices of the Department

Information Maintained: Name, office telephone and fax numbers, office name and address, e-mail address and position title.

Individuals: Employees of the public body.

Use: Directing calls, visitors and mail to appropriate staff.

Legal Authority: Public Service Act

Remarks:

Division/Branch: Various offices of Alberta Justice and Attorney General

Contact Name:

Contact Phone:

Date PIB Added: 2007/12/19

Date PIB Modified: 2007/12/19

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Employee Files

PIB #: 3

Location: Human Resource Services and Supervisor's and Manager's Offices

Information Maintained: May include name, birth date, gender, social insurance number, home and office addresses, telephone and fax numbers, employment authorization, email address, employee identification number, resume/application for employment, official oath, education, employment history, appointment records, performance appraisals, employee relations, attendance records, pay and benefits information, staff development and training, learning accounts, occupational health and safety, employee assistance, medical board records, health and life insurance records, employee conflict of interest disclosure statements, grievances, recognition awards, job classification, professional association memberships and certifications, security clearance, parking/building passes, employee authentication log-on, and other personal data related to employment.

Individuals: Alberta public body employees.

Use: Record the employee's work history and payroll/benefit transactions. NOTE: Employee files are in partitioned formats in order to limit access to only those staff who have a need to work with specific types of information.

Legal Authority: Public Service Act, Freedom of Information and Protection of Privacy Act.

Remarks: Official employee files held by Service Alberta.

Division/Branch: Human Resource Services

Contact Name:

Contact Phone:

Date PIB Added: 2007/12/19

Date PIB Modified: 2007/12/19

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Employee Information System - Civil Law

PIB #: 13

Location: Civil Law - Operations

Information Maintained: Name, DOB, home phone number, work phone number, commencement date, position and employee numbers, salary, amount of legal experience.

Individuals: Employees of Civil Law Division

Use: Personal information is collected and used to assess lawyer experience for salary increases and may also be used to assist Civil Law to manage retirement projections.

Legal Authority: Government Organization Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Legal Services/Civil Law

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/25

Date PIB Modified: 2008/02/25

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Expense Claims/ExClaim

PIB #: 4

Location: Various Offices of the public body

Information Maintained: Name, organizational unit, mailing address, telephone and fax numbers, employee number, classification/occupation, kilometres travelled, purpose of travel and other associated costs.

Individuals: Alberta public body employees and non-public employees (i.e. contracted staff, job applicants) submitting a personal expense claim.

Use: Process expenses claimed and reimburse employees.

Legal Authority: Public Service Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Various Offices of Alberta Justice and Attorney General

Contact Name:

Contact Phone:

Date PIB Added: 2007/12/19

Date PIB Modified: 2007/12/19

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Family Justice Services Intake File System

PIB #: 33

Location: Court Services

Information Maintained: Name, address, fax and phone number, type of consultation and/or service, children's names, date of separation, date and time of appointment(s) details of issues being mediated.

Individuals: People involved in family breakdown and other family disputes who seek assistance at Family Justice Services.

Use: The information is used to arrange appointments for appropriate family service(s) and ensure the client has attended the appointment(s) and received services such as mediation services most beneficial to circumstance.

Legal Authority: Family Law Act, Freedom of Information and Protection of Privacy Act

Remarks:

Division/Branch: Court Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/28

Date PIB Modified: 2008/02/28

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Fines Enforcement Program

PIB #: 41

Location: Claims and Recoveries

Information Maintained: Names, aliases, addresses, phone numbers, date of birth, legal pleadings, conviction documents, court transcripts, particulars of offences, incarcerations, payment information, financial information, bank account numbers, credit-related information, employment history and income, identifying marks, CASES action numbers, drivers license numbers and status, motor vehicle identification numbers, particulars of registered vehicles, Social Insurance Number and health care number.

Individuals: Individuals owing a debt to the Crown and their relatives, individuals who are victims of crimes

Use: Information is gathered in order to collect funds from defendants with overdue criminal code fines, traffic fines or bail forfeitures.

Legal Authority: Freedom of Information and Protection of Privacy Act
Provincial Offences Procedure Act
Civil Enforcement Act
Fair Trading Act
Federal Bankruptcy and Insolvency Act
Fraudulent Preferences Act

Remarks:

Division/Branch: Corporate Services/Claims and Recoveries

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/28

Date PIB Modified: 2008/02/28

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Freedom of Information and Protection of Privacy Act Requests

PIB #: 5

Location: FOIP, Official Documents & Appointments

Information Maintained: Name of applicant, address, telephone numbers, fax numbers, e-mail address, description of information requested; fees paid, banking information, reasons and evidence to correct information; privacy complaint issues.

Individuals: Individuals submitting requests/ privacy complaints under the Act, including individuals acting on behalf of another person (third parties).

Use: Information is used to respond to the applicant regarding requests for information, requests to correct information and privacy complaints.

Legal Authority: Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Corporate Services/Information Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/03/01

Date PIB Modified: 2008/05/07

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Hearing Offices Database

PIB #: 31

Location: Court Services

Information Maintained: Justices of the Peace (JPs) logs of judicial proceedings that contain accused name, date, time and type of process requested and given, requesting agency's name, JPs name, clerk's name, and police officer's name.

Individuals: People involved in altercations with the law

Use: Program performance and management, which includes service delivery standards, staffing levels, identification of trends and efficiencies processing applications of Justices of the Peace. May also be used to respond to complaints.

Legal Authority: Justice Statutes Amendment Act, Freedom of Information and Protection of Privacy Act

Remarks:

Division/Branch: Court Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/28

Date PIB Modified: 2008/02/28

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Honoraria
PIB #: 25
Location: Financial Services
Information Maintained: Name, identifying number, address, phone number, SIN#, banking information, rate of pay, amount of fees paid, record of expenses claimed.
Individuals: Individuals appointed as Justice Board Members who are paid through the payroll system (Service Alberta) but are not classified as employees.
Use: Personal information is collected and used to pay fees and expense reimbursement to Justice Board Members.
Legal Authority: Financial Administration Act, Freedom of Information and Protection of Privacy Act.
Remarks:
Division/Branch: Corporate Services/Financial Services
Contact Name:
Contact Phone:
Date PIB Added: 2008/02/26
Date PIB Modified: 2008/02/26
RSS Schedule #:
RSS Schedule Item #:
PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Human Resources - Administration files

PIB #: 56

Location: Human Resource Services

Information Maintained: Name, employee ID, address, phone number, and date of birth. Information related to events in greivences, disclinary actions, Human Rights complaints, Ombudsman inquiries, and performance related issues.

Individuals: Current and former employees within Alberta Justice and Attorney General.

Use: Used in managing employee greivences, disciplinary matters, human rights complaints, Ombudsman inquiries, as well as tracking performance issues.

Legal Authority: Government Organization Act, Public Service Employee Relations Act, Public Service Act, Collective Agreement and the Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Human Resource Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/03/07

Date PIB Modified: 2008/03/07

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Imaging and Identification - X-rays

PIB #: 12

Location: Medical Examiner's Office

Information Maintained: Name, Medical Examiner identification number, date of death, image of body part, Alberta Health Care number, hospital identification number, dental office identification number, date of birth.

Individuals: Deceased persons having their deaths investigated by the Medical Examiner's Office.

Use: The information is used to help in identifying medical conditions and injuries as well as used to aid in identification of persons.

Legal Authority: Fatality Inquiries Act, Fatality Inquiries Regulation, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Legal Services/Medical Examiner's Office

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/25

Date PIB Modified: 2008/02/25

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Index of Grants.

PIB #: 46

Location: Public Trustee Office

Information Maintained: Deceased name, date of death, judicial district, docket number, lawyer's name and contact information if personal representative retains counsel, personal representative's name, Justice's name.

Individuals: Deceased persons and personal representatives.

Use: Information is used to prevent the duplication of grants of letters of administration or grants of probate. Also used to determine who may have administered an estate in the past.

Legal Authority: Administration of Estates Act, Freedom of Information and Protection of Privacy.

Remarks:

Division/Branch: Legal Services/Public Trustee Office

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/28

Date PIB Modified: 2008/02/28

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Informer's Registry

PIB #: 17

Location: Criminal Justice Division, Office of General Counsel

Information Maintained: Name, Date of Birth, Address, Finger Print Service Number, Immunity Agreement, transcripts of proceedings, assessment of reliability

Individuals: Informers, accused persons

Use: Used by prosecutors, defence counsel and police to provide information concerning the prior testimonial involvement of in-custody informers, any benefits agreed to or conferred. Prior assessment of reliability made by police, prosecutor or the Court.

Legal Authority: Criminal Code of Canada, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Criminal Justice

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/25

Date PIB Modified: 2008/02/25

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: International Child Abduction Case Files

PIB #: 53

Location: Family Law

Information Maintained: Name, date of birth, family history, address, birth certificates, marriage certificates, divorce judgements.

Individuals: Children in the custody of a parent who is out of country and is refusing to return the child to the custodial parent.

Use: Personal information is used to provide assistance to Custodial Parents involved with an international child abduction. Custodial parents are advised on the process of how to arrange authorities involvement in returning their child that has been abducted outside of Canada.

Legal Authority: Child, Youth and Family Enhancement Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Legal Services/Civil Law

Contact Name:

Contact Phone:

Date PIB Added: 2008/03/06

Date PIB Modified: 2008/03/06

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: International Wills.

PIB #: 47

Location: Public Trustee Office

Information Maintained: Testator(s) name, defines the testator's powers, names a guardian for minors, and distributes the deceased testator's Will.

Individuals: Testators who are living or dead, who voluntarily decided to register their Will to make it part of public record that their Will may extend to property in Alberta.

Use: The information is collected and used for registration and safekeeping of international Wills as required under the Wills Act.

Legal Authority: Wills Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Legal Services/Public Trustee Office

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/28

Date PIB Modified: 2008/02/28

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Job Competitions

PIB #: 7

Location: Human Resource Services

Information Maintained: Name, home and office addresses, home and office telephone and fax numbers, application form, resume, references, samples of work, job advertisement, screening and evaluation results, and appointment of successful candidate.

Individuals: Applicants for Alberta public body jobs.

Use: Document the hiring process and provide statistical data.

Legal Authority: Public Service Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Human Resource Services

Contact Name:

Contact Phone:

Date PIB Added: 2007/12/19

Date PIB Modified: 2007/12/19

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Justices of the Peace and Traffic Commissioner's Retro-active payment files
PIB #: 23
Location: Financial Services
Information Maintained: Name, address, vendor number, per diem rate, amount of retro payment provided.
Individuals: Individuals appointed as Justice of the Peace and Traffic Commissioners.
Use: Personal information is collected and used for calculating retro-active payments for individuals appointed as Justice of the Peace and Traffic Commissioners.
Legal Authority: Justice of the Peace Regulation, Freedom of Information and Protection of Privacy Act.
Remarks:
Division/Branch: Corporate Services/Financial Services
Contact Name:
Contact Phone:
Date PIB Added: 2008/02/26
Date PIB Modified: 2008/02/26
RSS Schedule #:
RSS Schedule Item #:
PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Law Information Centres Database

PIB #: 32

Location: Court Services

Information Maintained: Name, address, phone number, date of birth, whether annual income is over or under \$30,000, marital status, email address, whether or not it is their first visit to the centre, whether or not they have spoken to a lawyer about their issue, and if there is a specific reason they have not retained legal counsel, and how the client found out about the centre, and the service provided to the client.

Individuals: Clients requiring information on civil and criminal issues.

Use: The information collected by the Law Information Centres is used for evaluation criteria to ensure the service model and approach are appropriate to the needs of self-represented litigants. Also to ensure appropriate project management and accountability.

Legal Authority: Freedom of Information and Protection of Privacy Act

Remarks:

Division/Branch: Court Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/28

Date PIB Modified: 2008/02/28

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Maintenance Enforcement Program Client Files

PIB #: 39

Location: Maintenance Enforcement Office

Information Maintained:

The following information is collected for both individuals receiving payments collected by MEP and making payments to MEP:
Name; aliases; date of birth; current and past addresses; telephone numbers; email addresses; Income Support status; employer; marital status; Alberta Health Care number; Social Insurance Number; Driver's Licence Number; court file number for maintenance action; banking information for account designated for deposit of funds; marital status, income information; employment information; medical information; pension entitlements; benefits entitlements; education status; receipts for child care extracurricular activities health and dental expenses; other extraordinary expenses claimed and information about dependents not named in the court order.

Information only collected for Individuals receiving payments collected by MEP:
Banking information for account designated for deposit of funds.

Information only collected for individuals making payments to MEP:
Information regarding assets and liabilities; credit bureau searches; property searches; contact information of relatives, friends and associates; physical description and/or photograph.

Dependents of MEP creditors and debtors:
Name; aliases; date of birth; address; Income Support status; and where required to determine eligibility for child support, medical records and/or proof of educational status.

Persons authorized to have access to file information held by MEP:
Name, date of birth and relationship to creditor or debtor.

Individuals: Individuals who are subject to a maintenance enforcement order being administered through MEP. Also includes the dependents of these individuals and any persons authorized to have access to file information held by MEP.

Use: Information is used to collect maintenance payments from debtors and to release funds collected to the party entitled to receive them. Information is disclosed for the purpose of enforcing Orders and informing clients of the status of their file.

Legal Authority: Maintenance Enforcement Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Maintenance Enforcement

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/28

Date PIB Modified: 2008/02/28

RSS Schedule #:

Directory of Personal Information Banks

Alberta Justice and Attorney General

RSS Schedule Item #:

PIB Status: Active

Title: Maintenance Enforcement/Interjurisdictional Support Orders

PIB #: 54

Location: Family Law

Information

Maintained: Name, date of birth, address, Notice of Motion, creditors statement of account, debtor's statement of account, financial information, Maintenance Order requirements.

Individuals: Individuals involved in maintenance related court applications.

Use: Personal information is used in court applications where a debtor is applying to reduce child maintenance payments or accrued child maintenance arrears; or vary an existing child maintenance order.

Legal

Authority: Maintenance Enforcement Act, Interjurisdictional Support Orders Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Legal Services/Civil Law

Contact Name:

Contact Phone:

Date PIB Added: 2008/03/06

Date PIB Modified: 2008/03/06

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Medical Examiner Appointments
PIB #: 59
Location: Official Documents and Appointments
Information Maintained: Name, address, location of appointment area.
Individuals: Medical Doctors recruited by the Chief Medical Examiner to become Medical Examiners in the local area where they practise.
Use: Personal Information is used to appoint medical Doctors as Medical Examiners for Alberta.
Legal Authority: Fatality Inquiries Act, Freedom of Information and Protection of Privacy Act.
Remarks:
Division/Branch: Corporate Services/Information Services
Contact Name:
Contact Phone:
Date PIB Added: 2008/03/19
Date PIB Modified: 2008/03/19
RSS Schedule #:
RSS Schedule Item #:
PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Medical Examiner Case Files

PIB #: 10

Location: Medical Examiner's Office

Information Maintained: MEDIC (database): Name, address, phone number(s), date of birth, date of death, address of death, examination report, medical history.
Paper file: Same information as MEDIC, finger prints, SIN, alberta Health Care number, photographs, death certificate, hospital charts, police report, workplace safety reports.

Individuals: Deceased persons whose death was investigated by the Medical Examiner's Office, next of kin of the deceased, other interested parties.

Use: Personal information is used in the investigation and certification of all sudden unexpected/unexplained deaths that occur in the Province of Alberta. The office determines the identity of the deceased, the date, place and circumstances under which the death occurred.

Legal Authority: Fatality Inquiries Act, Fatality Inquiries Regulation, Vital Statistics Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Legal Services/Medical Examiner's Office

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/05

Date PIB Modified: 2008/02/05

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Medical Examiner Personnel Files

PIB #: 62

Location: Medical Examiner's Office, Calgary

Information Maintained: Name, office and home addresses, phone numbers including office, home, fax, cell; email address, medical practice type, citizenship, year of birth, medical training, present hospital appointments. Letters of appointment, termination, copy of certificate of standing with College of Physicians and Surgeons of Alberta.

Individuals: Physicians appointed as Medical Examiners in Alberta.

Use: Personal information is used for recruitment, termination and tenure as Medical Examiners. Name and office address is released to Insurance company for coverage purposes.

Legal Authority: Fatality Inquiries Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Legal Services/Medical Examiner's Office

Contact Name:

Contact Phone:

Date PIB Added: 2008/03/25

Date PIB Modified: 2008/03/25

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Medical Examiner Scene Photographs

PIB #: 11

Location: Medical Examiner's Office

Information Maintained: The personal information, in addition to actual photographs of the deceased, are name, Medical Examiner Case File Number, age, address of death, date of death, gender, prescription label information.

Individuals: Deceased persons whose death was investigated by the Medical Examiner's Office.

Use: The information is used to assist in identifying the cause and manner of death.

Legal Authority: Fatality Inquiries Act, Fatality Inquiries Regulation, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Legal Services/Medical Examiner's Office

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/25

Date PIB Modified: 2008/02/25

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Missing Persons Files and Missing Beneficiary Files.

PIB #: 50

Location: Public Trustee Office

Information Maintained: Last known contact information, name, family information, date of birth, last address, medical information, opinions of others, financial information (assets, liabilities, income, expenses, and tax information).

Individuals: Missing persons or missing beneficiaries represented by Public Trustee or clients referred to the Public Trustee.

Use: Information is used to assist the Public Trustee to identify assets, liabilities, income, and expenditures; filing of tax returns; dealing with claimants.

Legal Authority: Public Trustee Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Legal Services/Public Trustee Office

Contact Name:

Contact Phone:

Date PIB Added: 2008/03/05

Date PIB Modified: 2008/03/05

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Motor Vehicle Accident Claims

PIB #: 42

Location: Claims and Recoveries

Information Maintained: Names, aliases, addresses, phone numbers, date of birth, employment history and income, medical history and medical information, witness statements, insurance information, legal pleadings, court transcripts, particulars of offences, convictions, incarcerations, identifying marks, expert reports, surveillance information, police reports and photos, WCB information, payment information, CASES action numbers, drivers license numbers and status, motor vehicle identification numbers, particulars of registered vehicles, Social Insurance Number, insurance policy numbers, insurance claim history, insured vehicle history and health care number.

Individuals: Plaintiffs, defendants, accident victims, witnesses, involved in motor vehicle accidents where the at-fault person was uninsured or unknown.

Use: Information is collected in order to investigate and settle personal injury lawsuits, and to manage medical rehabilitation claims.

Legal Authority: Motor Vehicle Accident Claims Act and Regulation.
Freedom of Information and Protection of Privacy Act

Remarks:

Division/Branch: Corporate Services/Claims and Recoveries

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/28

Date PIB Modified: 2008/02/28

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Motor Vehicle Accident Recoveries

PIB #: 43

Location: Claims and Recoveries

Information Maintained: Names, aliases, addresses, phone numbers, date of birth, legal pleadings, court transcripts, surveillance information, identifying marks, particulars offences and convictions, incarcerations, employment information, payment information, financial information, bank account numbers, credit rating, credit-related information, CASES action numbers, drivers license numbers and status, motor vehicle identification numbers, particulars of registered vehicles, Social Insurance Number, insurance policy numbers, insurance claim history, insured vehicle history and health care number.

Individuals: Individuals who are indebted to the Crown as a result of an uninsured motor vehicle accident, plaintiffs involved in the same accident, relatives of debtors.

Use: Information is gathered in order to collect funds from defendants involved in personal injury lawsuits, where the Motor Vehicle Accident Claims program paid the victim(s)/plaintiff(s).

Legal Authority: Motor Vehicle Accident Claims Act and Regulation.
Freedom of Information and Protection of Privacy Act
Civil Enforcement Act
Fair Trading Act
Federal Bankruptcy and Insolvency Act
Fraudulent Preferences Act

Remarks:

Division/Branch: Corporate Services/Claims and Recoveries

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/28

Date PIB Modified: 2008/02/28

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: National Flagging Program

PIB #: 16

Location: Criminal Justice Division, Office of General Counsel

Information Maintained: Name, address, date of birth, phone numbers, driver's licence number, fax numbers, Finger Print Service number, Justice Online Information Network(JOIN) number, Canadian Police Information Centre Criminal Record, offence charges (includes outstanding, current and completed), all personal information included in Crown Prosecutions' file, Federal/Provincial Corrections Records, police reports, psychological or psychiatric assessments and reports, community risk assessment reports.

Individuals: High Risk Offenders

Use: This information is used for the purpose of identifying, profiling and tracking high risk violent and sexual offenders.

Legal Authority: Criminal Code of Canada, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Criminal Justice

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/25

Date PIB Modified: 2008/02/25

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Notary Public

PIB #: 60

Location: Official Documents and Appointments

Information Maintained: Name, citizenship, employer, business address, nature of business, position, qualifications, use of appointment, relevant information to support application, criminal record, offences and convictions, languages spoken and written.

Individuals: Any member of the public who submits an application to become a Notary Public.

Use: Personal information collected is used for review purposes to appoint individuals as Notaries.

Legal Authority: Notaries Public Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Corporate Services/Information Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/03/19

Date PIB Modified: 2008/03/19

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Orderly Payment of Debt

PIB #: 34

Location: Court Services

Information Maintained: Documents contain debtors name, address, age, income, dependants, liabilities/expenses and a list of all debts (including creditor information).

Individuals: Debtors

Use: As an alternative to bankruptcy, Orderly Payment of Debt is offered under the Bankruptcy and Insolvency Act to help debtors get back on track. Debtor proposals are filed with Court of Queen's Bench Civil, Calgary and Edmonton.

Legal Authority: Bankruptcy and Insolvency Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Court Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/28

Date PIB Modified: 2008/02/28

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: P-Card Account Records

PIB #: 26

Location: Financial Services

Information Maintained: Name, position title, business mailing address, nature of transactions for all charges.

Individuals: Individuals that have been issued a P-card for business use in their employment capacity.

Use: Personal information of individuals is collected and used to monitor the transactions the P-card is used for related to business requirements.

Legal Authority: Financial Administration Act, Travel and Subsistence Regulation, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Corporate Services/Financial Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/26

Date PIB Modified: 2008/02/26

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Private Trusteeship Files.

PIB #: 48

Location: Public Trustee Office

Information Maintained: Name, address, other contact information, marital status, age, gender, medical history, income, expenses, assets, and liabilities, information about the existence of other family members, particulars about the applicant or the trustee seeking to be appointed.

Individuals: The records relate to individuals where applications under the Dependent Adults Act are made by person or a trust company to be appointed trustee.

Use: The purpose of the information is for the Court to decide if a trustee should be appointed and if a trustee should continue to act for a dependent adult. The Dependent Adults Act requires service of documents on the Public Trustee.

Legal Authority: Dependent Adults Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Legal Services/Public Trustee Office

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/28

Date PIB Modified: 2008/02/28

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Prospective Juror Database

PIB #: 35

Location: Court Services

Information Maintained: Information received from Alberta Government Services Motor Vehicle database (MOVES) - name, address, date of birth, gender, telephone number, Motor Vehicle identifier, occupation.

Individuals: Individuals over 18 residing in specified postal codes.

Use: To provide a listing of individuals who could serve on a jury

Legal Authority: Jury Act, Rules of Court, Criminal Code, Freedom of Information and Privacy Act

Remarks:

Division/Branch: Court Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/28

Date PIB Modified: 2008/02/28

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Provincial Court, Civil Claims Mediation - Mediation Rosters

PIB #: 36

Location: Court Services

Information Maintained: Name, contact information including telephone number, fax number and email address, vendor number, mediations attended (identified by court file number, mediation date and case type), mediation time (indicated in hours), mediation partner (name of co-mediator for each mediation where applicable) and outcome.

Individuals: Roster mediators

Use: The information is used to contact mediators, to track attendance at mediations (and associated payment), to track the outcome of the mediation and payment information.

Legal Authority: Freedom of Information and Protection of Privacy Act, section 33(c).

Remarks:

Division/Branch: Court Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/28

Date PIB Modified: 2008/02/28

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Queen's Bench Civil Mediation Program -- Mediator Roster

PIB #: 37

Location: Court Services

Information Maintained: Name, contact information including telephone number, fax number and email address, information submitted for the website, and training hours.

Individuals: Roster Mediators

Use: The information is used to contact mediators, outline the scope of their work and fees charged for publication on the program web-site and track their attendance at training.

Legal Authority: Freedom of Information and Protection of Privacy Act, section 33(c).

Remarks:

Division/Branch: Court Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/28

Date PIB Modified: 2008/02/28

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Queen's Bench Civil Mediation Program -- Request to Mediate Files

PIB #: 38

Location: Court Services

Information Maintained: Copies of Request to Mediate and Response to Mediate, copies of letters from Mediation Coordinator to counsel and/or parties, record of telephone conversations, Situation Assessment Meeting appointments and Decisions of the Mediation Coordinator pursuant to a Situation Assessment Meeting copies of the Procedure Records and miscellaneous notes.

Individuals: Counsel and/or parties

Use: The information is used to track court files where Requests to Mediate have been filed.

Legal Authority: Freedom of Information and Protection of Privacy Act, section 33(c).

Remarks:

Division/Branch: Court Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/28

Date PIB Modified: 2008/02/28

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Queen's Counsel (Q.C.)

PIB #: 61

Location: Official Documents and Appointments

Information Maintained: Name, address, date of appointment, city or town where they reside.

Individuals: Individuals included are lawyers that have been given a Queen's Counsel designation.

Use: Personal information is used to maintain a registry of the lawyers who receive a Q.C. appointment.

Legal Authority: Queen's Counsel Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Corporate Services/Information Services

Contact Name:

Contact Phone:

Date PIB Added: 2008/03/19

Date PIB Modified: 2008/03/19

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Retroactive DNA Database

PIB #: 15

Location: Criminal Justice Division, Office of General Counsel

Information Maintained: Name, address, date of birth, phone numbers, driver's licence number, fax numbers, Finger Print Service number, Justice Online Information Network(JOIN) number, Canadian Police Information Centre Criminal Record, offence charges (includes outstanding, current and completed), all personal information included in Crown Prosecutions' file, Federal/Provincial Corrections Records, police reports, affidavits in support of application, court orders.

Individuals: Convicted Offenders eligible for retroactive DNA applications

Use: This information is used for the purpose of identifying offenders where a retroactive DNA application is to be made and making such an application.

Legal Authority: Criminal Code of Canada, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Criminal Justice

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/25

Date PIB Modified: 2008/02/25

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Sex Offender Information Registry Act (SOIRA) Database

PIB #: 19

Location: Criminal Justice Division, Office of General Counsel

Information Maintained: Name, address, date of birth, phone numbers, driver's licence number, fax numbers, Finger Print Service number, Justice Online Information Network number, Canadian Police Information Centre Criminal Record, offence charges (includes outstanding, current and completed), all personal information included in Crown Prosecutions' file, Federal/Provincial Corrections Records, police reports, affidavits in support of applications and court orders.

Individuals: Convicted Sex Offenders

Use: This information is used for the purpose of identifying offenders where a retrospective SOIRA application is to be made, making restrospective applications, responding to exemption applications and termination orders.

Legal Authority: Sex Offenders Information Registry Act, Criminal Code of Canada, Freedom of Information and Protection of Privacy Act

Remarks:

Division/Branch: Criminal Justice

Contact Name:

Contact Phone:

Date PIB Added: 2008/02/25

Date PIB Modified: 2008/02/25

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: Stakeholder/Contact Lists

PIB #: 8

Location: Various offices of the public body

Information Maintained: Name, address telephone number, fax number and e-mail address.

Individuals: Individuals receiving correspondence, information or publications relating to programs or services delivered by the public body.

Use: Disseminate information or publications to interested individuals or to individuals participating in government programs.

Legal Authority: The statute allowing the particular public body to deliver its programs and services.

Remarks:

Division/Branch: Various offices of Alberta Justice and Attorney General

Contact Name:

Contact Phone:

Date PIB Added: 2007/12/19

Date PIB Modified: 2007/12/19

RSS Schedule #:

RSS Schedule Item #:

PIB Status: Active

Directory of Personal Information Banks

Alberta Justice and Attorney General

Title: T4A
PIB #: 27
Location: Financial Services
Information Maintained: Names, applicable vendor or employee number, address, SIN#, earnings.
Individuals: All employees and non-employees who receive other taxable Income from the Department of Justice.
Use: The personal information is collected for the T4A records and is used to produce a record of other taxable income for employees as well as for audit purposes as required by Revenue Canada.

Legal Authority: Income Tax Act, Freedom of Information and Protection of Privacy Act.

Remarks:

Division/Branch: Corporate Services/Financial Services
Contact Name:
Contact Phone:
Date PIB Added: 2008/02/26
Date PIB Modified: 2008/02/26
RSS Schedule #:
RSS Schedule Item #:
PIB Status: Active