

Regional Training Session

Alberta Municipal Affairs

2019 Agenda

8:30 – 8:45	Registration	
8:45 – 9:00	Opening Remarks	
9:00 – 10:00		
	Navigating the MAP	Library Services
10:00 – 10:15	Session Transition	
10:15 – 12:00		
	Local Authorities Election Act Amendments	
12:00 – 12:45	Lunch and Open House with Municipal Affairs' Advisors	
12:45 – 2:00		
	The Relationship – Bylaws, Policies and Procedures	Alberta Ombudsman
2:00 – 2:15	SESSION TRANSITION	
2:15 – 3:30		
	Election Commissioner	FIRs and SIRs – What???
3:30 – 3:45	Feedback	

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~ Session Details ~

Navigating the MAP

Presenter: Municipal Services and Legislation

Time: 9:00am – 10:00pm

Session Description: This presentation will be your compass to traverse the unknowns of the Municipal Accountability Program (MAP). Municipal Accountability Advisors will help you chart your way through a MAP review. Along the way, the foggy myths of the MAP program will be dispelled, helping you to plot your way through the “musts” of the provincial legislation.

Library Services

Presenter: Public Library Services

Time: 9:00am – 10:00pm

Session Description: The Public Library Services Branch (PLSB) works with municipal and system library boards to ensure comprehensive and efficient public library service province wide. Municipalities have a significant role to play in establishing and supporting these boards. PLSB staff will cover roles and responsibilities for library boards, municipal council, library staff and municipal administration. We will highlight best practices for maintaining positive relationships between all parties that will result in benefit to ratepayers. As well, we will discuss the funding model for public library service in Alberta and the province’s role in supporting public library service.

Local Authorities Election Act Amendments

Presenter: Municipal Services and Legislation

Time: 10:15am – 12:00pm

Session Description: A presentation to highlight amendments to the *Local Authorities Election Act* as a result of the 2018 review. Discussion will include the areas of the review, key changes that resulted, and discussion on how the amendments will impact planning for by-elections and the 2021 general election.

The Relationship – Bylaws, Policies and Procedures

Presenter: Municipal Services and Legislation

Time: 12:45pm – 2:00pm

Session Description: Bylaws are the governing rules your municipality puts in place to accomplish Council’s goals. Policies provide the means to carry out those goals, with procedures ensuring a consistent process. This session will look at how these three processes create a fair and consistent approach to municipal operations.

The Alberta Ombudsman and Municipalities – Year One in Review

Presenter: Alberta Ombudsman’s Office

Time: 12:45pm – 2:00pm

Session Description: As part of the legislative amendments to the Municipal Government Act in 2018, the Alberta Ombudsman’s jurisdiction expanded to include municipalities. Now our office responds to complaints of unfair treatment by provincial government authorities, municipalities, the Patient Concerns Resolution Process of Alberta Health Services, health professions and other designated professional organizations. This session will review the role of the Ombudsman, the office’s investigative process and share examples of the types of calls the office receives from municipal residents.

Election Commissioner’s Role

Presenter: Office of the Election Commissioner

Time: 2:15pm – 3:30pm

Session Description: A round table discussion on the expanded role and mandate of the Office of the Election Commissioner under the *Local Authorities Election Act*. Discussion will include the Commissioner’s enforcement mandate, information on the complaint process, investigations, penalties, and what is expected of returning officers.

FIRS and SIRS – What????

Presenter: Municipal Services and Legislation

Time: 2:15pm – 3:30pm

Session Description: Each year, municipalities must submit a Financial Information Return and Statistical Information to the ministry. Have you ever wondered what the ministry does with all this information? The Information Services Unit of Municipal Affairs is responsible for the collection, organization and publication of the financial, statistical and election results. Find out more about the magic ingredients that make up your municipality’s performance indicators, and where the ministry publishes the data it receives from municipalities.

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