

Municipality Information	
Municipality Name	
Contact Name	
Telephone	
Date	

Office Use Only
Municipal Code

Please refer to the Municipal Stimulus Program (MSP) guidelines for more information to assist you in completing this application.

Submission

This application form, program guidelines and additional program information are available on the MSP website at <https://www.alberta.ca/municipal-stimulus-program.aspx>. Municipalities are required to commit to the conditions stated in the guidelines including red tape reduction efforts to incentivize new, job-creating private sector investment.

- Applicants are permitted to submit a maximum of five projects for consideration.
- Submit one application per project. The completed application form must be saved and emailed to ma.municipalstimulus@gov.ab.ca.
- Electronic signatures will be accepted.
- All application details must be completed before submitting the form.
- Applicants are encouraged to save a copy of the completed form for their own records.
- Project applications must be submitted by October 01st, 2020. Please note that this is the first intake deadline and late applications will not be accepted.
- Municipalities must attest that the project will not result in municipal tax increases.

Submit the completed application form to:

Alberta Municipal Affairs
Grant and Education Property Tax Branch
Email: ma.municipalstimulus@gov.ab.ca

If you have any questions, please call (780) 422-7125 or toll-free by first dialling 310-0000.

Legal Statement

The personal information you are providing on this form is being collected to support the administration of the Municipal Stimulus Program and is authorized under section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The personal information will be managed in accordance with the privacy provisions of the FOIP Act. If your grant application is approved, your name, the grant program and the amount of the grant may be published on the Government of Alberta Grant Disclosure Portal as authorized under section 40(1)(b) and (f) of the FOIP Act. Should you have any questions concerning the collection of this information, please contact the Grants and Education Property Tax Branch at 780-422-7125 or by writing to the Grant Program Delivery Director, 15th Floor, Commerce Place, 10155 - 102nd Street, Edmonton, Alberta, T5J 4L4.

Project Information

1. Project Name: _____

2. Project Description: Please provide sufficient details including specific asset, activities, major works and location that clearly demonstrate project eligibility (*See Municipal Stimulus Program Guidelines*).

3. Project Objectives: Please provide sufficient details to determine alignment with the program objectives (*See Municipal Stimulus Program Guidelines, section 2*).

4. Estimated construction start date: _____ 5. Estimated construction end date: _____

6. Please provide the type of capital project and associated details of the capital project.

Functional Category of Project	Resulting Capital Asset	Quantity	New	Rehab	Replace

7. Will the project involve the use of municipal forces to carry out the project? (See MSP Capital Funding Guidelines). *If Yes, I certify that there are no private forces available to carry out the project.* Yes No

8. Is the project a joint-project/multi-jurisdictional project? Yes No

If you have answered yes to question 8, please complete the table below.

8a. Identify each partner’s financial contribution to the municipal share of project cost. Total percentage must equal 100%.

Municipality/Partner Name		% of Total Project Cost
A		
B		

9. Would this project have gone ahead this year or next year in the absence of support through the MSP? Yes No

10. By checking this box I certify that any municipal expenses associated with this project, including any municipal capital contribution and any operating cost associated with the resulting asset, will not be funded through increases in municipal property taxes.

Financial Information

11. Provide project financial information below by year of anticipated budgeted expenditure (*Fill in the blanks below.*)

	2020	2021	Total
Total Project Cost			
Ineligible Cost (<i>see Guidelines – Schedule 4</i>)			
Project Cost To Be Funded By Other Sources (<i>This may Include funding from municipal sources, partners, or other anticipated revenue.</i>)			
Eligible Project Cost To Be Funded From MSP			

Certification

This form must be completed by the Chief Administrative Officer or Duly-Authorized Signing Officer.

Signature of Chief Administrative Officer

Print Name

Date of Signature

Telephone Number (include area code)

I certify that the information contained in this Project Profile is correct, that these expenses have not been deemed eligible under any other Program, and that the allocated grant amount will be applied in the year and manner described above once this Project Profile has been accepted by the Minister.