

Municipal Elected Officials (MEO)

Roles and responsibilities in emergency management

Course description

When disasters happen in Alberta's communities, elected officials play an important role in the emergency management process.

This course is designed to provide the local authority with background on emergency management principles, other key players in emergency management, and the legislation that delegates legal responsibilities to the local authority in emergency situations. A combination of lecture materials, activities, and a self-assessment are included to prepare participants for effective emergency management in their communities.

Participants will be supplied with a student handbook, which includes a glossary of terms and acronyms, fact sheets on relevant provincial and federal legislation, and other helpful tools.

Course learning objectives

- Understand emergency management.
- Consider the historical impact of disasters in Alberta.
- Become familiar with emergency management partners.
- Explore legislated responsibilities in emergency management.
- Consider the link between emergency management and safe and viable communities.
- Explain the link between emergency management and resilience.

Evaluation

- Self-assessment
- Attendance of the full course is required to receive certificate

Method

- Self-directed online course **OR**
- Facilitated PowerPoint with classroom discussion and activities

Target audience

- Municipal Elected Officials (MEO)
- Chief Administrative Officers (CAO)
- Directors of Emergency Management (DEM)
- Deputy Directors of Emergency Management (DDEM)

Course length

- Self-directed online course: 2-4 hours
- Facilitated PowerPoint: 3-5 hours

Course prerequisites

- Required: None
- Recommended: Basic Emergency Management

If you have any questions about this course, please visit the Government of Alberta website or contact the AEMA Emergency Management Education Specialist at AEMA.Training@gov.ab.ca.