

Information to file complaints on 2020 assessment year/2021 tax year designated industrial property – industrial assessments

If you discover any discrepancies in your company's designated industrial property (DIP) - industrial assessment information, you are encouraged to discuss your concerns with the Provincial Assessor's staff prior to filing a complaint with the Municipal Government Board (MGB). Many issues can be resolved without filing a formal complaint.

The deadline for filing a complaint on DIP - industrial assessments is 60 days from the notice of assessment date that appears on the top right of the DIP - industrial assessment notice. The last date for filing a complaint is **Friday, May 7, 2021**.

Complaints about DIP – industrial assessments must be filed with the **Chair of the Municipal Government Board¹**.

Chair

Municipal Government Board
2nd Floor-1229 91 Street SW
Edmonton AB T6X 1E9

Phone: 780-427-4864

E-mail: mgbmail@gov.ab.ca

Filing complaints and complaint fees are pursuant to section 21 of the *Matters Relating to Assessment Complaints Regulation, 2018²*.

- 21(1) If a complaint is to be heard by the Municipal Government Board, the complainant must
- (a) complete and file with the chair a complaint containing the information set out in section 22, and
 - (b) pay the appropriate complaint fee set out in Schedule 2 at the time the complaint is filed.
- (2) If a complaint does not comply with subsection (1),
- (a) the complaint is invalid, and
 - (b) the Municipal Government Board must dismiss the complaint.

Complaint fees, as listed in Schedule 2 of the *Matters Relating to Assessment Complaints Regulation, 2018²*, are as follows:

Category of Complaint	Complaint Fee	
Designated industrial property — major plant or facility	Flat fee	Flat fee \$650 per major plant or facility
Designated industrial property – other	Flat fee \$50	Flat fee \$50 per DIPAUID

* Designated Industrial Property Assessment Unit Identification

Links:

- ¹ For complaint forms and other forms/information see the ministry's website at: [.https://www.alberta.ca/designated-industrial-property-complaint-filing.aspx](https://www.alberta.ca/designated-industrial-property-complaint-filing.aspx) .
- ² Copies of the *Matters Relating to Assessment Complaints Regulation, 2018* and the *Municipal Government Act* can be obtained at www.qp.alberta.ca/documents/Regs/2017_201.pdf.