

2022 Assessment year request for information

Linear Property -
operators of wells with surface locations
inside the City of Lloydminster, Saskatchewan

Read me first!

This package contains the forms and instructions you need to complete and submit your 2022 Assessment Year Request for Information (2022 AY RFI) Return to the Designated Linear Assessor (assessor). The 2022 AY RFI Return will be used to prepare the 2022 AY / 2023 TY designated industrial linear property assessment roll and assessment notices for all designated industrial linear property in accordance with sections 238(1), 250 and 256(2) of *The Lloydminster Charter*. The 2022 linear property assessment will be subject to property taxes in 2023.

Contents include:

- 2022 AY RFI:
 - 2022 AY RFI Reference Guide (PDF format – Adobe)
 - Pre-populated 2022 AY RFI Excel file
 - 2022 AY RFI Return Declaration Form (PDF format - Adobe)

What is the 2022 AY RFI Return declaration form?

This form is to ensure your contact information is up to date and the Request for Information Return has been filled out in compliance with legislation. This form must be completed, signed and returned with the 2022 AY RFI by Wednesday, November 9, 2022.

Do you have to file a 2022 AY RFI Return?

Yes. To be compliant, every individual or corporation who receives a 2022 AY RFI package **must** complete and return their 2022 AY RFI Return (inventory file and requested documentation) to the assessor by Wednesday, November 9, 2022. This request is in accordance with sections 240(1), and 241(1) of *The Lloydminster Charter*.

My company has no changes to report on the 2022 AY RFI. Do I still have to file a 2022 AY RFI Return?

Yes, to be compliant. If the pre-populated information is correct and you have no additions, deletions or changes, we ask that you submit the Excel file as your 2022 AY RFI Return to the assessor by Wednesday, November 9, 2022. Instructions can be found within the 2022 AY RFI PDF under “Filing your 2022 AY RFI Return”.

What if my company has changes to the 2022 AY RFI?

If the pre-populated information is incorrect or otherwise deficient or inaccurate, please follow the instructions laid out in the 2022 AY RFI PDF document.

What are the consequences of not filing 2022 AY RFI return by November 9, 2022?

In accordance with section 238(5) of *The Lloydminster Charter*, if the operator does not provide the requested information, the assessor must prepare the assessment using the most accurate information available about the linear property.

The operator may also lose the right to appeal to the Land and Property Rights Tribunal (formerly Municipal Government Board) in accordance with section 241(4) of *The Lloydminster Charter*.

The assessor may apply to the courts to obtain the required information under section 242(1) of *The Lloydminster Charter*.

What happens after I file my 2022 AY RFI Return?

The assessor will review your submission and may ask for additional information to clarify or support your 2022 AY RFI

Return. This information will be used to prepare your 2022 AY designated industrial linear property assessment for property taxation in 2023 and where applicable, the 2022 tax year Supplementary Assessment.

Questions/concerns

Government of Alberta telephone numbers can be reached toll free from anywhere in Alberta by first calling 310-0000. For direct support please contact one of the following:

- a) Westin Bennett
Westin.Bennett@gov.ab.ca
825-468-4138
- b) Janet Hayes
Janet.Hayes@gov.ab.ca
403- 754-6298
- c) Gail Reykdal
Gail.Reykdal@gov.ab.ca
780-422-8302

General inquiry e-mails: ma.alpasmail@gov.ab.ca

