Settlement, Integration and Language Projects
2021-22 Call for Proposals
Applicant’s Information Call Factsheet

Application process information:

- As per the Application Guidelines (page 4), an applicant may submit a maximum of two applications.
  - Applicants may submit two applications to the same stream. Each application should only include one project proposal idea.
- This Call for Proposals is not intended to fund ongoing Supporting Newcomer Integration (SNI) services. SNI agreements are currently in place until March 31, 2022.
- As per the Application Guidelines (page 2), the September 1, 2021 Applicant’s Information Call was the last opportunity to directly ask questions pertaining to this Call for Proposals. Questions submitted to newcomersupports@gov.ab.ca after the call may be responded to in writing.
- This Call for Proposals responds to needs and gaps in the settlement, language and integration system, which may not result in an equal distribution of funds throughout the province.
- After the application period closes, a review committee assesses and evaluates proposals for funding based on the criteria in the Application Guidelines (page 11).
- All applicants will be notified of the outcome of their application. Unsuccessful applicants may receive specific feedback upon request.

Application requirements – supporting documents (Application Guidelines, page 11):

- The required supporting documents are not included in the maximum 20 pages allowed for the Project Description.
- The Organizational Chart and/or Staff List helps to assess the ability of an organization to successfully implement the proposed project.
- The Organizational Chart and/or Staff List should include specific staff relevant for the project delivery.
- Projects with a partnership are required to include a support letter from the partner indicating their role, responsibility and commitment to the project. If an applicant is unable to obtain a letter from a municipal partner due to the upcoming municipal elections, the applicant should indicate this in their proposal and include their mitigation plan.

Application information – funding streams:

- Stream 1 – Building Community Capacity
  - Eligible applicants and beneficiaries are not limited to rural communities.
- Stream 2 – Supporting Labour Market Attachment:
  - A project may be implemented in multiple locations if the proposal includes evidenced-based need and rationale.
  - Projects with partnerships, such as with federal programs or the Canada Alberta Job Grant, should include a partnership letter indicating their acknowledgement and commitment to the proposed project. Eligibility implications for partnership programs are the responsibility of the applicant to determine.
  - Projects must be cohort-based training. A cohort is a group of learners who work through a curriculum together, with the same start and end dates, to achieve the same outcome together.
  - Employment services, such as resume-writing workshops, are not eligible. Employment-related training projects may include various integrated activities that provide specific skills development to address labour market gaps.
  - Components of an employment-related training program, such as job placement, should contribute to the identified outcomes for the stream.
  - Costs to participate in an employment-related training program may be an eligible expense. Direct financial benefits for participants are not eligible and they should be encouraged to access financial sources, such as family or friends.