

December 9, 2010

Dear Industry Client:

Please be reminded that effective December 31, 2010, all Surface Materials Lease (SML) holders will be moved to a common reporting date.

This change will require you to do the following by **January 31st** of each year:

- Submit the new Annual Return (AR) and Annual Operating Report (AOR).
- Provide the volume, in **cubic yards**, of surface materials extracted for the current year based on volumes extracted from January 1 to March 31; and from April 1 to December 31.
- Provide an estimate of volume, in **cubic yards**, of surface material to be extracted from January 1 to March 31 of the following year.

OR

- Sign and submit the form stating there are zero volumes to report for the current year and nothing will be extracted from January to March of the following year.

The new AR (Surface Materials Operating Annual Return) and AOR (Surface Material Lease Annual Operating Report) forms are attached for you to complete, please return along with any royalty payment due.

For 2010, the following information **must be submitted no later than January 31, 2011**:

- Cumulative total in **cubic yards** of each surface material removed between:
 - January 1, 2010 and March 31, 2010.
 - April 1, 2010 and December 31, 2010.
- Proposed/forecasted volume in **cubic yards** of each surface material that is anticipated to be removed between:
 - January 1 and March 31, 2011.

Thank you for your cooperation and attention to this important matter. If you have any questions or concerns, please contact Ms. Joanne Sweeney, Surface Materials Specialist, at 780-427-1011, or by email Joanne.Sweeney@gov.ab.ca.

Sincerely,

Glenn Selland
Assistant Deputy Minister

Attachments