

Film and Television Tax Credit (FTTC)



Application Companion Guide

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Application Companion Guide

To get started

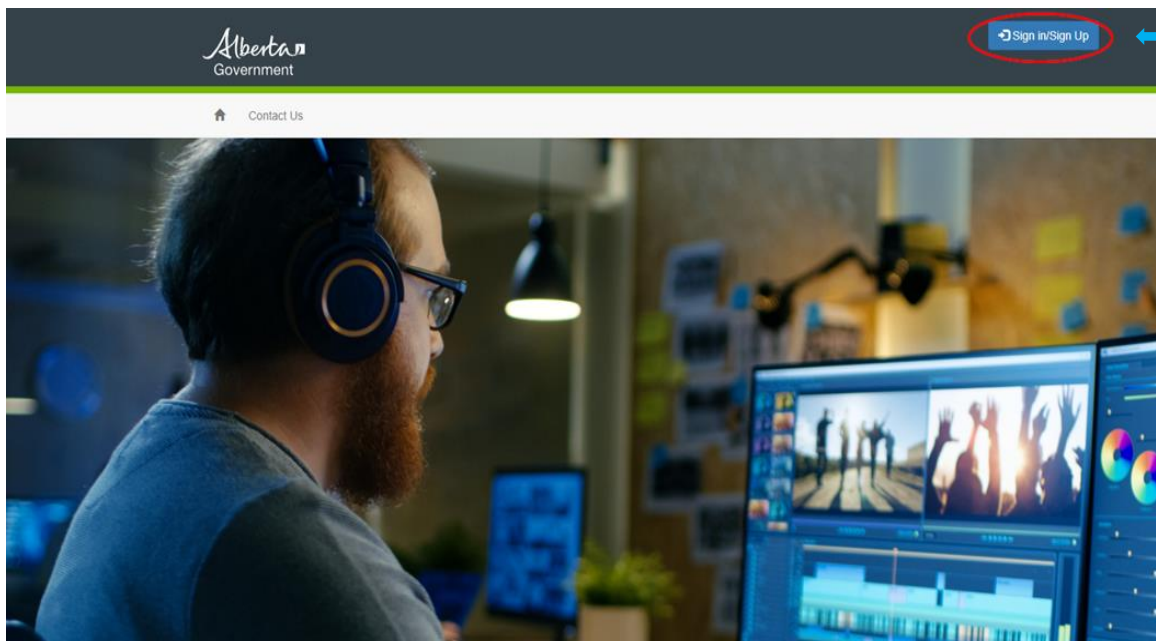
Access the Portal

Open your browser (Google Chrome is recommended) and access the online application portal:
<https://edtgrants.edt.gov.ab.ca/>

Or, you can access the portal via the [FTTC webpage](#).

To start your application, click on either location (2 options).

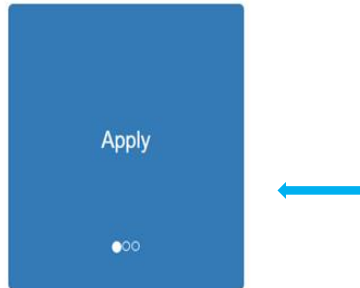
Option 1:



Option 2:

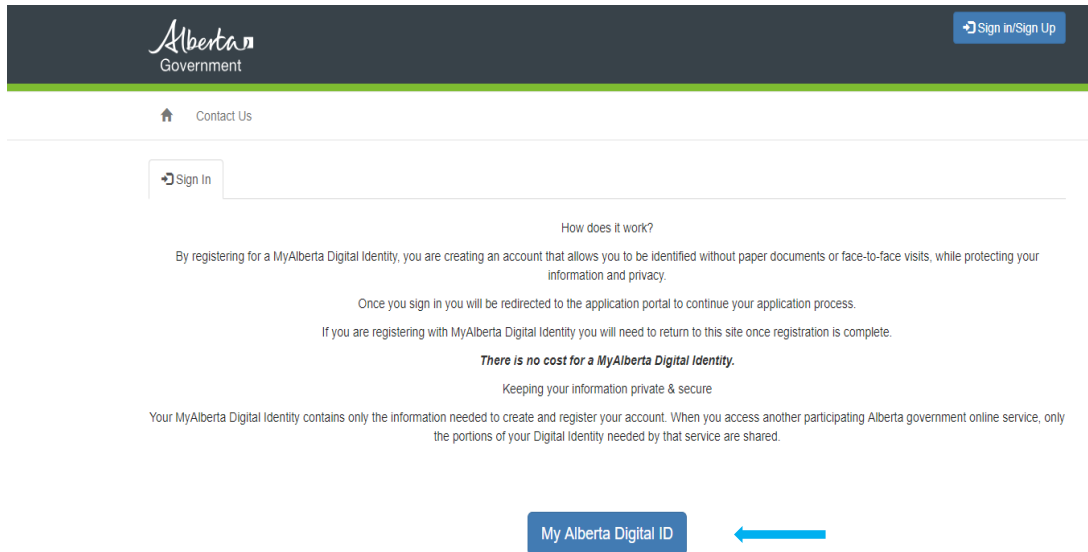
Click on the button below to apply for programs delivered by Economic Development, Trade and Tourism or access a previously submitted application through your user profile.

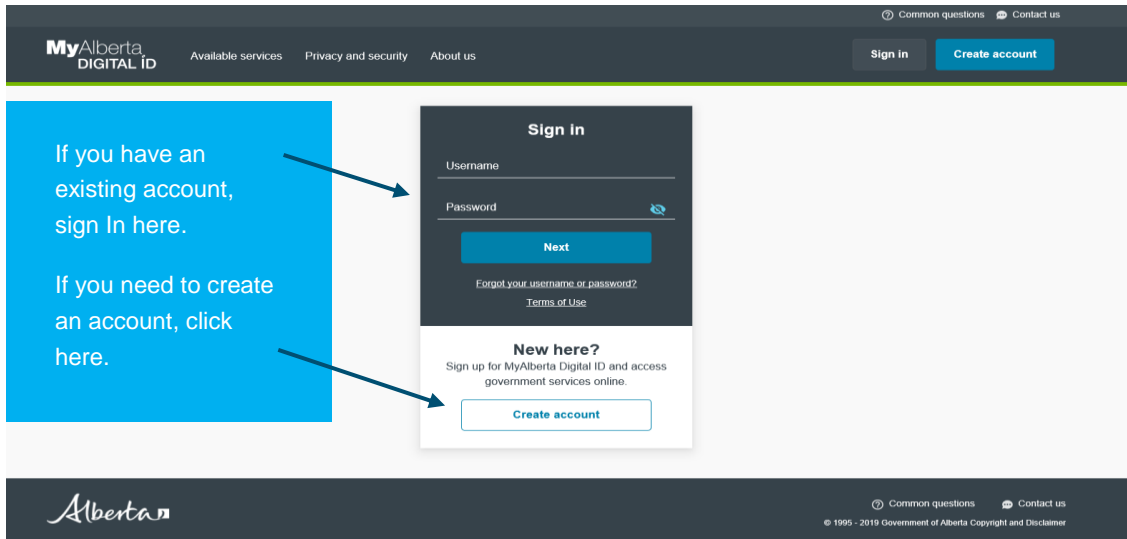
Chrome browser is recommended when submitting an application.



My Alberta Digital ID

You will be taken to the MyAlberta Digital Identity (MADI) page and prompted to create a user account with a secure login name and password.





Once an account has been created, applicants will gain access to the online application portal that hosts forms and templates required for application.

If you have forgotten your MADI login information, or have difficulties logging in, please try one of the following options:

- Contact the MADI team at 1-844-643-2789 or myalbertaid@gov.ab.ca
- Fill out the online form at: <https://account.alberta.ca/#/contact-us>
- For forgotten user ID and/or password, go to <https://account.alberta.ca/#/login> and click on the “Forgot?” link. You will then be e-mailed the reset and/or recovery information.

Corporation Information

Corporation Information

Corporations that are not yet registered in Alberta are able to apply for the FTTC program. However, please note that Authorization Letters will only be issued to an Alberta corporation.

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Corporation Name

Select Existing Organization

Create New Organization

< Back Next >

If your corporation has previously applied, please select it from the drop down. If not, create a New Organization.

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CORPORATION INFORMATION

Are you a registered Alberta corporation?

Legal Name of Business Corporation *

Operating Name of Business Corporation

Corporate Access Number *

Date Registered in Alberta * Fiscal / Tax Year End *

Mailing Address

Street 1 * Street 2

City * Province *

Country Postal Code

If you already have an Alberta registered corporation, you will be prompted to provide a CAN number, and Fiscal/Tax year-end date.

Enter your CAN number here, if you are a registered Alberta corporation.

Please provide a mailing address for official program correspondence. Please ensure that the address provided is not temporary.

Please provide a short description of your corporation.

Short Description of Corporation *

This description might include corporate activities, history, etc.

Is this corporation Alberta-owned? (i.e., has more than 50% financial control of the project) *

No Yes ←

Is your corporation Alberta-owned? This means that an Albertan individual, partnership, or corporation (or some combination thereof) has at least 50% financial control of the project.

*Applicants must provide substantiation in the form of a Capitalization Table (template can be found on the bottom of the [program webpage](#)).

Are you affiliated with or a subsidiary of a different corporation?

No Yes

If yes, please specify *

If your corporation is affiliated with, or a subsidiary of another corporation, please provide any applicable details of this relationship.

Contact Information

Contact Information

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CORPORATE DIRECTOR INFORMATION

Per the corporation's articles of incorporation

Director Name *

Director Address *

Director Home Phone * **Director Work Phone ***

Director Email Address *

Primary Contact Information

The individual who will be the first point of contact for the administration of this application

Contact Name * **Contact Phone number ***

Contact Email * **Business Website ***

Please provide the name and contact information of a Director who has signing authority in the corporation, as per the corporation's Articles of Incorporation.

Please provide the name and contact information of the individual responsible for administration of the application. The Primary Contact may be the Director, or another individual.

Additional Contacts

You may also provide up to five additional contacts who may be contacted for the administration of the program. Please note that information about the application will not be shared or discussed with anyone who is not listed in this section.

Additional Contact

[+ Create](#)

Full Name ↑	E-mail	Mobile Phone	Website
There are no records to display.			

[< Back](#) [Save and Next >](#)

Production Plan

Production Plan

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PRODUCTION PLAN

Information about the film or television production for which you are applying

Title of Production *

Have you received funding from the Alberta Production Grant or Screen-Based Production Grant for this production?

No Yes

Are total production (Alberta-based + non-Alberta based) costs over \$500 000?

No Yes

If you have received funding and choose 'yes', the production is ineligible for this program.

This applies only to productions who have **already received** funding (not just applied).

If 'no', the production is ineligible.

Is this a co-production? *

No Yes

If yes, please provide details of co-production, including name of company and country of origin

If your production is a co-production or treaty co-production, please indicate 'yes' and provide details in this box. You will be required to include a copy of your co-production agreement in the 'Attachments' section of this application.

Tax Credit Rate

In this section, please indicate which tax credit rate your production is eligible for.

Which tax credit rate are you eligible for? (please refer to [Program Guidelines](#) for eligibility requirements)
 30% 22%

Please note, to be eligible for the 30% rate, a production must satisfy *all* of the eligibility requirements. These are outlined in the Program Guidelines, which can be found on the bottom of the [program webpage](#).

Production Platform and Synopsis

Platform (check all that apply) *

Film

Television

Digital Media

Please indicate the distribution platform for the production.

Production Synopsis *

Provide a short synopsis of the production (a few sentences).

Production Costs

The Estimated Total Production Costs template can be found at the bottom of the [program webpage](#). Please provide the following information based on your estimated Alberta costs and total production costs.

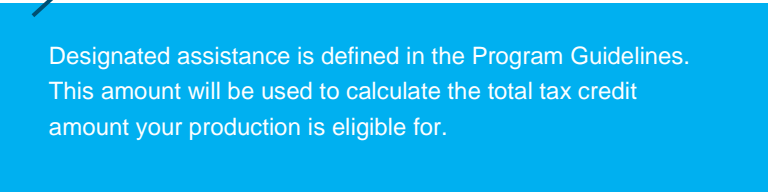
Use this template for the following four questions: [Total Production Costs template](#)

Estimated Eligible (Alberta-based) Labour Costs *

Estimated Eligible (Alberta-based) Production Costs excluding labour and/or salaries *

Estimated Total Production Costs *

Estimated Designated Assistance *



Designated assistance is defined in the Program Guidelines. This amount will be used to calculate the total tax credit amount your production is eligible for.

Production Schedule

This section includes key dates in the lifecycle of your production. Please note that applicants must update the program if there are substantive changes to these dates.

You will be asked to upload your production schedule in the 'Attachments' section. Please provide some general information on the filming you plan to do in Alberta.

Pre-production start date *	<input type="text"/>
Expected principal photography start date *	<input type="text"/>
Expected production completion date (i.e. final deliverables submitted to EDTT) *	<input type="text"/>
Expected air/release date *	<input type="text"/>
Estimated number of production shooting days *	<input type="text"/>
Estimated number of Alberta production shooting days *	<input type="text"/>
Primary Alberta shooting location (specify city/municipality) *	<input type="text"/>

Please indicate the *nearest* municipality if this is a rural location.

Licensing and Financing

Please confirm that your production does not fall into one of the ineligible categories listed below:

- I confirm the production in development is not one of the following ineligible categories: *
- A. news, current events or public affairs programming, or a program that includes weather or market reports;
 - B. a talk show
 - C. a production in respect of a game, questionnaire, or contest;
 - D. a gala presentation or an awards show;
 - E. a production that solicits funds;
 - F. reality television;
 - G. pornography;
 - H. advertising;
 - I. a production that is produced primarily for industrial, corporate, or institutional purposes;
 - J. a production, other than a documentary, all or substantially all of which consists of stock footage;
 - K. a production for which public financial support would, in the opinion of the Minister, be contrary to public policy
 - L. console or video games
 - M. video distribution platforms or aggregators
 - N. productions in respect of a game or contest

Do you have a Commercial License Agreement? (if yes, attach agreement in next section) *

No Yes

Licensor Name

License Value

Do you have at least 75% financing secured? (attach financing budget in next section) *

No Yes [Evidence of Production Financing template](#)

What additional economic impacts will your project have on Alberta and/or Alberta's film and television industry?

This may include direct economic impacts such as job creation, Alberta promotional opportunities, tourism impacts, training opportunities, investment opportunities, infrastructure, new technology, and impacts to rural communities, etc.

Please provide the Licensor Name and License Value here.

Please note that 75% secured financing is **not** inclusive of estimated tax credit received under this program.

Genre and Distribution

Please use the drop-down menus to select a Genre, Production Type, and Distribution Medium.

If the selection you require is not included, please use 'other'.

Genre	<input type="text"/>	←
Production Type	<input type="text"/>	←
Initial Distribution Medium	<input type="text"/>	←
Broadcast Length (running time)	<input type="text"/>	
	<input type="button" value=" < Back"/>	<input type="button" value=" Save and Next >"/>

Attachments

The required templates can be found at the bottom of the [program webpage](#).

- Program Overview
- Corporation Information
- Contact Information
- Production Plan
- Attachments**
- Certification
- Submit Form

ATTACHMENTS

Acceptable file types: excel, pdf, word and maximum size is 20MB

For this section download the GOA-provided templates found [here](#)

Capitalization Table *	<input type="text"/>	<input type="button" value="Browse..."/>
Estimated Total Production Costs *	<input type="text"/>	<input type="button" value="Browse..."/>
Related Party Transaction Form *	<input type="text"/>	<input type="button" value="Browse..."/>
Summary of Production Financing*	<input type="text"/>	<input type="button" value="Browse..."/>

For this section there are no GOA-provided templates

Co-production Agreement	<input type="text"/>	<input type="button" value="Browse..."/>
Articles Of Incorporation	<input type="text"/>	<input type="button" value="Browse..."/>
Production schedule with dates and shooting locations *	<input type="text"/>	<input type="button" value="Browse..."/>
Commercial License Agreement *	<input type="text"/>	<input type="button" value="Browse..."/>
Evidence of Production Financing *	<input type="text"/>	<input type="button" value="Browse..."/>
Copyright Documentation	<input type="text"/>	<input type="button" value="Browse..."/>
Producer Declaration (required if eligible for 30% tax credit rate)	<input type="text"/>	<input type="button" value="Browse..."/>

Other documents

Currently uploaded attachments

File Category	File Name
---------------	-----------

These additional attachments are **required** to complete the application for the **30% tax credit rate**. Your application will be considered **incomplete** in their absence.

Attachments with an * are required to submit an application.

Certification

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CERTIFICATION

I certify that all information contained within the FTTC program application is true and correct and that all FTTC program funds will be used in accordance with program guidelines*

< Back Save and Next >

Please check the box to certify your application.

Sharing of Information

Please indicate whether you are interested in involvement with announcements, events and promotion of the FTTC program, as well as how you heard about the program.

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SUBMIT FORM

FOIP Statement
The information provided on this application form and any related attachments is collected pursuant to Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act of Alberta and will be managed in accordance with the provisions of the FOIP Act. Any questions regarding FOIP can be directed to Alberta FOIP (toll free) at 310-0000 followed by 780-427-5848.

If you have completed the FTTC Application form, you can click Submit.

If successful, are you interested in being included in official Government of Alberta announcements and events? *

No Yes

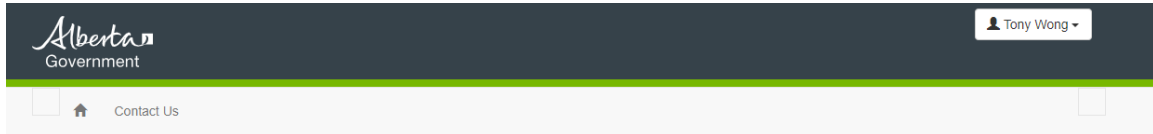
How did you hear about the program?

< Back Submit

Congratulations! You have completed the application for the Alberta Film and Television Tax Credit.

Completed Applications

To view your completed application, simply sign into the portal at <https://edtgrantsuat.edt.gov.ab.ca/> and select your application from the list.



Applications

My Registrations

My Applications

Title	Organization	Identifier	Published Status	Date Submitted	Date Updated	Action
FTTC Application	Tony's FTTC Test		Draft	---	Tuesday, January 28, 2020	View Application
FTTC Application	Tony's FTTC Test		Submitted	Wednesday, January 29, 2020	Tuesday, January 28, 2020	View Application ←