

CURRICULUM IMPLEMENTATION ADVISORY GROUP

TERMS OF REFERENCE

Rationale

Implementing provincial curriculum is the shared responsibility of Alberta Education and its system partners. In order to ensure a successful implementation of new Kindergarten to Grade 6 curriculum, a Curriculum Implementation Advisory Group (CIAG) will provide the Minister of Education strategic advice and recommendations to inform a provincial curriculum implementation plan.

Purpose

Within the general context of government of Alberta legislation and Alberta Education policies and standards, including Ministerial Orders, Business Plans, or other general statements of policy relative to educational programming and requirements, the CIAG will provide strategic advice and recommendations to the Minister of Education related to provincial curriculum implementation for Kindergarten to Grade 6. This advice will inform a provincial curriculum implementation plan, drafted by Alberta Education, for the Minister's approval.

Roles and Responsibilities

The CIAG members will:

1. provide strategic perspectives, advice and recommendations on the provincial curriculum implementation plan;
2. identify challenges and provide recommendations to address them;
3. participate in sub-committees, as deemed appropriate by the Chair, to carry out tasks associated with the group's mandate; and
4. contribute to and support provincial curriculum implementation initiatives.

The CIAG will operate on a consensus basis, with recommendations provided for the Minister of Education's consideration. Where consensus cannot be reached, options will be put forward with key risks and benefits.

The CIAG's discussions and recommendations are to remain confidential. The Minister of Education will determine when, how and what information related to the CIAG's work and recommendations will be released. In order to participate, members will sign a confidentiality agreement and agree to have their names communicated publicly.

Alberta Education will provide secretariat support to the IAG.

Chair

The CIAG is chaired by the Deputy Minister of Alberta Education, or designate.

Deliverables

The CIAG will provide a report, drafted by Alberta Education, to the Minister outlining recommendations for consideration corresponding to the items identified below. Key considerations could include, but are not limited to, timing and key milestones, system readiness and capacity, and learning and teaching resources.

- Implementation schedule and cadence beginning in September 2022 of the K-6 English Language Arts and Literature (ELAL), Physical Education and Wellness (PEW) and Mathematics
- Identification of potential supports, provision options for those supports, and a transition strategy for the system to implement ELAL, PEW and Mathematics beginning in September 2022
- Schedule and cadence of piloting for the remaining K-6 subjects beginning in September 2022
- Implementation strategy and schedule of the remaining K-6 subjects beginning in September 2023

In Scope

- System Readiness: Education stakeholders have supports in place responsive to the implementation process
- Ministry Readiness: Collaboration points across divisions of the Ministry of Education to ensure consistency and integrated approach
- Communications & Engagement: Builds education system awareness and understanding of the curriculum implementation process through responsive communication resources and complements public communication to Albertans.
- Professional Learning: School authorities and education stakeholders have access to professional learning to enable curriculum implementation.
- Learning and Teaching Resources: Learning and teaching resources in alignment with curriculum are available to support curriculum implementation and the teaching and learning process

Out of Scope

- Content review
- Funding
- Grades 7-10; 11-12
- Pre-service teacher training
- Provincial assessment
- Resource authorization

Frequency of Meetings

Meetings will be held at the request of the Chair, beginning in January 2022. Meetings are expected to occur on a weekly basis for the near term and will be monthly, or as needed, until June 2022.

At the end of this term, frequency of the meetings, terms of the CIAG and membership will be reviewed.

Membership

The CIAG will include members from Alberta Education and partner organizations who are collectively accountable for curriculum implementation. CIAG members will be expected to share expertise in matters related to curriculum implementation. Division heads from Alberta Education and the Director of Communications have a standing invitation to attend CIAG meetings and participate in the discussion.

Education System Membership

- Chief Executive Officer, Alberta School Boards Association
- Piloting Teacher, Independent School
- Curriculum Expert, Edmonton Public School Board
- Past President, College of Alberta School Superintendents
- President, Alberta School Boards Association
- Piloting Teacher, Christ the Redeemer Catholic Schools
- Executive Director, College of Alberta School Superintendents
- General Manager, Central Office, Conseil scolaire Center-Nord
- Superintendent, Fort Vermilion School Division
- Teacher, Charter School
- Superintendent, Kanai Board of Education
- Principal, Calgary Board of Education
- President, College of Alberta School Superintendents

Alberta Education Membership

- Deputy Minister, Alberta Education, Chair
- Assistant Deputy Minister, Curriculum Division
- Executive Director, Learning and Teaching Resources
- A/Executive Director, Early and Middle Years Curriculum
- Executive Director, Curriculum Coordination and Implementation

Expenses

Alberta Education will reimburse CIAG members for travel expenses that are not covered by their organizations (as per Government of Alberta guidelines).

Expenses for observer or ad hoc representatives will be covered by their respective organizations.

Confidentiality and Communications

Members of the CIAG will be privy to discussions and materials in the conduct of this work that are confidential in nature or not for wider distribution. All materials shared are assumed to be confidential and CIAG members are required to maintain that confidentiality, unless otherwise agreed to by Alberta Education. All public communication will be coordinated by the Government of Alberta and Curriculum

Implementation Advisory Group members must refrain from media, public or any other commentary without consultation with and approval by Alberta Education.

Alberta Education is a public body subject to the *Freedom of Information and Protection of Privacy Act* (the “FOIP Act”). Names of the CIAG members, expenses paid, and details of the work to be completed by the CIAG may be subject to disclosure under the FOIP Act. Records in the custody and or control of Alberta Education may be subject to a request for access to information and may be disclosed in accordance with the FOIP Act.

Questions regarding the use or disclosure of personal information collected through participation in the CIAG may be directed to the Executive Director, Curriculum Coordination and Implementation, Alberta Education, 8th floor, 44 Capital Boulevard, 10044 - 108 Street, Edmonton, AB T5J 5E6.