

# Application for Accommodations Form 2019–2020

This form must be submitted for:

- Mature students not enrolled with a high school
- Home-schooled students
- Students who require unique accommodations

## Student Personal Information (Please PRINT/TYPE)

Alberta Student Number _ _	Phone Number (Include Area Code—e.g., 555-555-5555) _ _	Email Address			
Surname (Last Name)		Legal First and Middle Name(s)			
Previous Names (if applicable)				Year Date of Birth (e.g., 95 Jul 20)	Month Day
Current Mailing Address (Apt/Street/Ave/P.O. Box/Route)		Village/Town/City		Province	Postal Code
Parent/Guardian Name (if applicable)				Parent/Guardian Email Address (if applicable)	

### 1. Diploma exam administration for which this request applies (use a separate application form for each administration)

**November 2019** deadline for application: October 4, 2019

**June 2020** deadline for application: April 9, 2020

**January 2020** deadline for application: November 1, 2019

**August 2020** deadline for application: July 2, 2020

**April 2020** deadline for application: February 21, 2020

#### Provincial Achievement Test administrations

**January 2020** deadline for application: November 1, 2019

**May/June 2020** deadline for application: March 2, 2020

### 2. Requested accommodation(s) by provincial assessment

For each provincial assessment or provincial assessment component to be written, indicate the language and identify the specific accommodation(s) being requested in the list below. Use the full provincial assessment name. If requesting different accommodations for the part(i)e A and part(i)e B components of a humanities provincial assessment, specify the accommodations for each component in a separate column.

CD for students with visual impairments

MP3 for students with visual impairments

CD for students with learning or physical disability

MP3 for students with learning or physical disability

Coloured Paper

Large print

Large print coloured paper

Braille

Unique Accommodation (specify)

Science	Assessment	Assessment	Assessment	Assessment	Assessment
English <input type="checkbox"/> French <input checked="" type="checkbox"/>	English	French	English	French	English
CD					
Large Print Blue					
<b>EXAMPLE</b>					

School where instruction in the course(s) are or were taken

School Code	School Name
School Code	Writing Centre Name

Alberta Student Number — —	Student Name
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**3. All accommodation requests for students with mature student status not enrolled with a school, home-schooled students and unique accommodations must be submitted with official documentation supporting the use of accommodations for provincial assessments**

Supporting documentation is attached to this application for review

**4. Student and parent/guardian declaration**

I was permitted and **regularly used** the requested accommodation(s) when writing tests for the course(s) for which the accommodation(s) is/are being requested

The information provided on this application form is true, accurate and complete

Signature of Student	Date	Email Address
Signature of Parent or Guardian (if students is under 18 years of age)	Date	Email Address

**5. Application Signoff (Please PRINT/TYPE)**

For students attending an Alberta Education accredited school this section is to be completed by the principal:

School Code	School Name	School Location (City or Town Name)
Phone Number (Include Area Code—e.g., 555-555-5555)	Extension	School Email Address
Name of Principal		
Signature of Principal		Date

The personal information as defined in the *Freedom of Information and Protection of Privacy Act* (FOIP Act) that is collected on this form is collected pursuant to section 33(c) of the FOIP Act. The purpose of this collection will be used to grant accommodations for the purpose of writing and/or rewriting provincial assessments. Questions about the collection of this information may be directed to the Director, Exam Administration at (780) 643-9157 (for a toll free connection dial 780-310-0000).

**This form must be submitted to:** Special Cases and Accommodations Team, Alberta Education, by email to [special.cases@gov.ab.ca](mailto:special.cases@gov.ab.ca) using the subject line **ACC SFM – your school name and school code** (e.g., ACC SFM – Ben Hur High School - 9999).

