

# Significant Dates at-a-Glance: Provincial Achievement Tests (PATs) 2019-2020

## Communications

Who	Responsibility	January 2020	May 2020	June 2020
School Authority Staff	<b>September 6, 2019</b> – Communicate PAT schedules to principals for January and June administrations			
Exam Administration Branch, Alberta Education	<b>February 3, 2020</b> – Marker nomination packages sent to School Authority Assessment Contacts			
School Authority Staff	<b>March 9, 2020</b> – Return marker nominations to Exam Administration Branch, Alberta Education			
Principal or Delegate	<b>September 6, 2019</b> – Notify parents/guardians that their child/children will be writing PATs in this current school year (A <i>Quick Facts for Parents/Guardians</i> is available in the <i>General Information Bulletin: Provincial Achievement Testing Program Grades 6 and 9</i> )			
	<b>*NEW September 2019 to June 2020</b> – School staff may enter parent/guardian information and email address to ensure Individual Student Profiles (ISPs) are available through <i>myPass</i>			
	<b>*NEW DEADLINE</b> send list of out-of-grade/ cycled students (Programs of Study completed) writing PATs to exam.admin@gov.ab.ca	November 15, 2019	February 10, 2020	
	<b>Time sensitive period:</b> Confirm requirements using the online <i>Achievement Test Confirmation</i> form	November 13-29, 2019	November 13–March 2, 2020	
	<b>DEADLINE</b> to submit forms to the Special Cases and Accommodations team: <i>List of Special Format Materials</i> <i>Application for Accommodations</i>	November 1, 2019	March 2, 2020	
<b>DEADLINE</b> to request Quest A+ (excluding Mathematics Part A)	November 1, 2019	March 2, 2020		

## Receiving and Administering Provincial Assessment Booklets and Supporting Materials

Who	Responsibility	January 2020	May 2020	June 2020
Exam Administration Branch, Alberta Education	Send PAT booklets and supporting materials to schools	January 7-8, 2020	April 14-15, 2020	May 25-27, 2020
Principal or Designate	Contact Exam Administration if shipment has not arrived or if errors/omissions are identified	January 15, 2020	April 22, 2020	June 3, 2020
Exam Administration Branch, Alberta Education	Distribute MP3 files to schools	January 2-8, 2020	April 22-28, 2020	June 1- 5, 2020
Exam Administration Branch, Alberta Education	Confirm the use of Quest A+ and distributes codes to schools	January 2-8, 2020	April 22-28, 2020	
Principal or Designate	Administer PATs in accordance with schedules set by school authority superintendents for (Part(ie) A English Language Arts/ French Language Arts/Français/K&E)	Between January 15 and 22, 2020	Between May 4 and 8, 2020	N/A
Teachers	Teachers may locally mark Part(ie) A English Language Arts/French Language Arts/Français/K&E	January 13-31, 2020	May 4-25, 2020	N/A
Principal or Designate	Administer PATs in accordance with schedules set by school authority superintendents for Part(ie) B and (Mathematics Part(ie) A and B)	January 23-31, 2020	N/A	June 15-26, 2020
Teachers	Teachers locally mark PATs Part(ie) B Language Arts, Social Studies, Science and Mathematics (Part(ie) A and B) to determine preliminary results	N/A	N/A	June 15-26, 2020

## Returning Provincial Assessment Booklets and Supporting Materials (these dates are mandatory)

Who	Responsibility	January 2020	May 2020	June 2020
Principal or Designate	RETURN <b>written</b> PAT booklets and supporting materials: <b>GREEN LABEL</b>	By January 30, 2020  (All January PATs are secured and must be returned; including English Language Arts Part A)	By May 27, 2020  (Unused English Language Arts Part (ie) A booklets may be kept at the school)	By June 26, 2020
	RETURN <b>unwritten and secured</b> PAT booklets: <b>ORANGE LABEL</b>	By January 30, 2020	By May 27, 2020	By June 26, 2020

## Reporting Results and Fee Payment

Who	Responsibility	January 2020	May 2020	June 2020
School Authority Staff and Principal/Designate	Access and review detailed report for errors/omissions	N/A	Late August 2020	
	<b>DEADLINE</b> for reporting errors/omissions to the Director, Student Learning Assessments and Provincial Achievement Testing	N/A	Early September 2020	
Evidence and Labour Relations Sector, Alberta Education	Release detailed reports and Individual Student Profiles	N/A	Late September 2020	
	Release multiyear reports	N/A	Late September 2020	