

# Significant Dates at-a-Glance: Diploma Exams 2019–2020

## Communications

Who	Responsibility	November 2019	January 2020	April 2020	June 2020	August 2020
School Authority Staff	<b>September 3, 2019</b> – Coordinate November, April, and August writing centres and communicate availability to principals					
Principal or Delegate	Enter diploma exam sittings and capacity into PASIprep; system is open and all administration may be entered ( <b>September 3, 2019</b> )	September 16, 2019	October 17, 2019	February 5, 2020	March 26, 2020	June 22, 2020
	<b>DEADLINE</b> registrations and course transfers; labels will not be sent for registrations after this date and schools may require a supplemental shipment request	October 2, 2019	November 1, 2019	February 21, 2020	April 9, 2020	July 3, 2020
	<b>DEADLINE</b> to submit forms to the Special Cases and Accommodations Team: <ul style="list-style-type: none"> <li>• <i>List of Special Format Materials</i></li> <li>• <i>Application for Accommodations</i></li> <li>• <i>Application for Special Writing Centre</i></li> </ul>	October 4, 2019	November 1, 2019	February 21, 2020	April 9, 2020	July 2, 2020
	<b>DEADLINE</b> to request Quest A+	October 11, 2019	November 8, 2019	February 28, 2020	April 17, 2020	July 10, 2020
Diploma Programs Branch, Alberta Education	Marker nomination packages sent to school authority assessment contacts	N/A	September 3, 2019	N/A	February 3, 2020	N/A
School Authority Staff	Return marker nomination packages to Diploma Programs Branch, Alberta Education	N/A	October 18, 2019	N/A	March 17, 2020	N/A

## Receiving and Administering Provincial Assessment Booklets and Supporting Materials

Who	Responsibility	November 2019	January 2020	April 2020	June 2020	August 2020
Exam Administration Branch, Alberta Education	Send diploma exam booklets and supporting materials to schools	October 18–21, 2019	December 9–10, 2019 (shipment 1: written components)  January 7–8, 2020 (shipment 2: multiple choice components)	March 11–12, 2020	May 19–20, 2020 (shipment 1: written components)  May 26–27, 2020 (shipment 2: multiple choice components)	July 15–16, 2020
Principal or Designate	Contact Exam Administration if shipment has not arrived or if errors/omissions are identified	October 25, 2019	December 16, 2019 (shipment 1: written components)  January 14, 2020 (shipment 2: multiple choice components)	March 18, 2020	May 26, 2020 (shipment 1: written components)  June 2, 2020 (shipment 2: multiple choice components)	July 22, 2020
Exam Administration Branch, Alberta Education	Distribute MP3 files to schools	October 18–22, 2019	January 2–8, 2020	April 20–23, 2020	June 1–5, 2020	July 17–23, 2020
Exam Administration Branch, Alberta Education	Confirm the use of Quest A+ and distributes codes to schools	October 18–22, 2019	January 2–8, 2020	April 20–23, 2020	May 25–29, 2020	July 24, 2020
Principal or Designate	Administer diploma exams in accordance with the schedule	November 1–8, 2019	January 13–30, 2020	April 1–9, 2020	June 10–26, 2020	August 4–13, 2020

## Returning Provincial Assessment Booklets and Supporting Materials (these dates are mandatory)

Who	Responsibility	November 2019	January 2020	April 2020	June 2020	August 2020
Principal or Designate	RETURN all booklets and supporting materials: <b>English Language Arts Part A</b>	November 5, 2019	January 14, 2020	April 2, 2020	June 10, 2020	August 4, 2020
	RETURN all booklets and supporting materials: <b>Social Studies Part A</b> and <b>études sociales Partie A</b>	November 5, 2019	January 15, 2020	April 2, 2020	June 11, 2020	August 5, 2020
	RETURN all booklets and supporting materials: <b>Français 30–1</b> and <b>French Language Arts 30–1 Partie A</b>	N/A	January 16, 2020	N/A	June 12, 2020	August 4, 2020
	RETURN all booklets and supporting materials: <b>Français 30–1</b> and <b>French Language Arts 30–1 Partie B</b>	N/A	January 22, 2020	N/A	June 18, 2020	August 7, 2020
	RETURN all booklets and supporting materials: <b>Mathematics</b> and <b>Mathématiques</b>	November 8, 2019	January 23, 2020	April 7, 2020	June 18, 2020	August 6, 2020
	RETURN all booklets and supporting materials: <b>English Language Arts Part B</b>	November 7, 2019	January 24, 2020	April 7, 2020	June 19, 2020	August 7, 2020
	RETURN all booklets and supporting materials: <b>Social Studies Part B</b> and <b>études sociales Partie B</b>	November 7, 2019	January 27, 2020	April 7, 2020	June 22, 2020	August 11, 2020
	RETURN all booklets and supporting materials: <b>Biology 30, biologie 30, Chemistry 30, chimie 30</b>	November 8, 2019	January 28, 2020	April 8, 2020	June 24, 2020	August 12, 2020
	RETURN all booklets and supporting materials: <b>Physics 30, physique 30, Science 30</b> and <b>sciences 30 (if applicable)</b>	November 8, 2019	January 30, 2020	April 9, 2020	June 26, 2020	August 13, 2020

## Reporting Results and Fee Payment

Who	Responsibility	November 2019	January 2020	April 2020	June 2020	August 2020
Principal or Designate	School-awarded marks must be transmitted to PASI	November 12, 2019	January 27, 2020	April 9, 2020	June 22, 2020	August 5, 2020
Student Records and PASI	Diploma exam marks are available on <i>myPass</i>	November 21, 2019	February 14, 2020	April 22, 2020	July 17, 2020	August 21, 2020
Student	<b>DEADLINE</b> pay diploma exam rewrite fee	<b>Day the diploma exam is scheduled and written</b>				
	<b>DEADLINE</b> for submitting rescore request; requests after the deadline <b>will not be accepted</b>	November 29, 2019	February 27, 2020	April 30, 2020	August 6, 2020	September 1, 2020
Student Records and PASI	Diploma exam rescore marks are available on <i>myPass</i>	December 4, 2019	March 4, 2020	May 6, 2020	August 21, 2020	September 9, 2020
Evidence and Labour Relations Sector, Alberta Education	Release detailed reports	N/A	March 16, 2020	N/A	August 24, 2020	N/A
	Release multiyear reports	N/A	N/A	N/A	Late September	N/A