

# Inspiration Awards

## 2020 Nomination Guidelines

### Leadership in Violence Prevention and Healthy Relationships

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#### About the awards

The Ministry of Community and Social Services is pleased to present the 2020 Alberta Inspiration Awards in violence prevention and healthy relationships. Nominations open in November during Family Violence Prevention Month to recognize outstanding Albertans who are making a difference in their communities. These awards reflect the Government of Alberta's commitment to making life better for all Albertans.

The efforts made by nominees to prevent family violence, sexual violence, child abuse and bullying contribute to violence prevention and advance healthy relationships for all Albertans.

#### Award categories

##### Prevention

Individuals, organizations or businesses are recognized for work that contributes to violence prevention and promoting healthy relationships.

Up to 3 awards are given for leadership in each of these categories:

- **Family Violence Prevention**
- **Sexual Violence Prevention**
- **Child Abuse Prevention**
- **Bullying Prevention / Promoting Healthy Relationships**



#### Distinction

One award is given in each of these categories:

- **Emerging Excellence** – recognizes a youth or new professional aged 24 or younger who demonstrates leadership in any of the social issues in the prevention categories
- **Innovation** – awarded to an individual, organization or business for an innovative approach to any of the social issues in the prevention categories
- **Lifetime Achievement** – honours an individual for their long-term commitment to violence prevention and/or building healthy relationships

#### Guidelines

The Inspiration Awards will be administered according to the following guidelines (subject to amendment by the Government of Alberta).

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Visit [alberta.ca/InspirationAwards](http://alberta.ca/InspirationAwards) to place your nomination today.

1. Award nominations can be made by individuals who are:
  - Residents of Alberta;
  - 13 years of age or older; and
  - Not related to the nominee.
2. Individuals may nominate Albertans on their own behalf or on behalf of an Alberta-based organization, agency, government office, business or group.
  - Individuals may also nominate groups, businesses, or registered non-profit agencies.
  - If a group or organization is nominated and is selected to receive an award, only one award will be issued.
3. Nominations (including all supporting material) become the property of the Government of Alberta and will not be returned.
4. Nominations that are incomplete or do not comply with these guidelines may be disqualified.
5. Nominees must meet the eligibility criteria outlined in this nomination package.
6. Nominations cannot be submitted without the permission of the nominee.
7. Only one nomination per individual can be submitted by the same nominator. The selection committee reserves discretion to recognize a nominee with an award from a category different than the one they were

**Eligibility Requirements**

To be eligible, all nominees must:

- Meet the requirements outlined in the selected award category;
- Be a resident of Alberta; and
- Not be related to the nominator.

originally nominated for.

8. By signing the nomination form, each nominator and nominee:
  - Agrees to abide by the guidelines that govern the Inspiration Awards;
  - Consents to having their photograph taken for awards-related publicity purposes;
  - Consents to the use of their name, community, photograph and nomination material in any awards-related publicity carried out by Alberta Community and Social Services and the Government of Alberta;
  - Consents to the release of their name and address to the Members of the Legislative Assembly (MLAs) in their constituency; and
  - Consents to participating in award-related activities and functions, including the awards ceremony, in the event that they are selected as one of the award recipients.
9. In accordance with the *Freedom of Information and Protection of Privacy Act*, personal information about nominators and nominees is collected for the sole purpose of administering the Inspiration Awards. It will be used to select and publicize the achievements of award recipients.
10. For the purpose of these awards:
  - A nominee has demonstrated contributions in prevention and/or building healthy relationships as it relates to one or more of the following social issues: family violence; sexual violence; child abuse; or bullying.
  - Emerging Excellence is defined as a youth or new professional, aged 24 or younger.
  - The Innovation Award is for making a demonstrated contribution in prevention and/or building healthy relationships through new ideas, approaches or methods that result in significant positive change.
  - Lifetime Achievement is defined as a period of 25 years or more.

## The selection process

Award recipients are selected by the selection committee and approved by the Minister of Community and Social Services.



All nominators and nominees will receive an email confirming their nomination was received. Award recipients will be contacted when selected.

Award recipients will be honoured at an awards ceremony in spring 2020.

## Supporting information

The nominator must attach a **nomination letter** that explains and provides specific examples of how the nominee demonstrates their commitment to violence prevention and/or building healthy relationships.



One additional **letter of support** must be obtained from someone who is familiar with the nominee's contribution(s). Each letter should be a maximum of 600 words. Do not send information that is not specifically requested on the nomination form.

Make your nomination letter and letter of support as specific as possible. For example, instead of saying the nominee is "committed to family violence prevention," provide a concrete example of their work. View profiles of past recipients for examples at [alberta.ca/InspirationAwards](http://alberta.ca/InspirationAwards)

A successful nomination highlights:

- Activities the nominee has contributed to violence prevention and/or building healthy relationships.
- How the nominee has improved resources and supports for their clients or community.
- Who the nominee has worked or partnered with to address violence or build healthy relationships.
- Who has benefited from the service (e.g. clients, community, families, children, seniors, etc.).
- How the nominee's efforts have improved the quality of programs, services, or client's lives.

- Examples of how the nominee's work has impacted a community or if they've had provincial impact.
- How the nominee demonstrates leadership in violence prevention. Show how the nominee's efforts has benefited Albertans by one of the following:
  - Building awareness and actively promoting family violence prevention in the community to inspire change.
  - Planning and organizing unique activities, initiatives, projects, programs or services.
  - Developing innovative practices or programming.
  - Partnering across sectors or with Alberta's diverse communities to address violence.
  - Using evidence-informed approaches to improve the response of an organization or system.

## Submit your nomination

Email, mail or fax the completed nomination form along with items listed in the checklist. Mailed applications must be received or postmarked prior to the nomination deadline.

### Inspiration Awards

**Community and Social Services,  
Community Services and Supports Division  
3rd Floor, 44 Capital Boulevard  
10044 – 108 Street**

**Edmonton, Alberta T5J 5E6**

Attention: Gillian Barnes

Email: [css.familyandcommunitysafety@gov.ab.ca](mailto:css.familyandcommunitysafety@gov.ab.ca)

Fax: 780-415-9345

## Questions?

Email

[css.familyandcommunitysafety@gov.ab.ca](mailto:css.familyandcommunitysafety@gov.ab.ca)

780-422-5916 (can be accessed toll-free in Alberta by first dialing 310-0000)

Visit [alberta.ca/InspirationAwards](http://alberta.ca/InspirationAwards) to place your nomination today.

## Declarations

I have read and agree to abide by the guidelines outlined in the nomination package. The nominee meets all eligibility criteria outlined in the nomination package.

Nominator's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Nominee's signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Checklist – is your application complete?

- Nomination form completed (all information sections are filled in)
- Nomination letter (maximum 600 words) is attached and includes examples of how the nominee demonstrates a commitment to ending violence or building healthy relationships in Alberta
- Additional letter of support (maximum 600 words) is attached, and includes examples of how the nominee demonstrates a commitment to ending violence or building healthy relationships in Alberta
- Signed and dated by nominator
- Signed and dated by nominee
- Nominee's biography (maximum 100 words) that includes a summary highlighting contributions to prevention and/or building healthy relationships
- Electronic photo of nominee that is uncropped (format: JPEG, size: 1 MB+) or logo of organization being nominated (format: TIFF or EPS, 300 ppi).  
Email the JPEG photo/logo to [css.familyandcommunitysafety@gov.ab.ca](mailto:css.familyandcommunitysafety@gov.ab.ca)

Nomination deadline: 4:30 p.m. on **January 13, 2020**

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2020 NOMINATION GUIDELINES

# Inspiration Awards

Leadership in violence prevention and healthy relationships



## About the Nominee

### Individual

Salutation:  Mr.  Ms.  Mrs.  Other \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

### OR

### Organization

### Business

Name of Organization or Business being nominated: \_\_\_\_\_

Salutation:  Mr.  Ms.  Mrs.  Other \_\_\_\_\_

Representative name: \_\_\_\_\_ Representative title \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone (day): \_\_\_\_\_ Telephone (evening)/cell: \_\_\_\_\_

Email: \_\_\_\_\_

## Award Category (please check one category only)

Family Violence Prevention  Bullying Prevention/Building Healthy Relationships

Sexual Violence Prevention  Child Abuse Prevention

Emerging Excellence  Innovation  Lifetime Achievement

## About the Nominator (person who would be the best contact to reach for questions about the nominee or nominee package)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Are you making your nomination on behalf of an organization? Yes  No

(if yes, please provide the name and address of the organization)

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone (day): \_\_\_\_\_ Telephone (evening)/cell: \_\_\_\_\_

Email: \_\_\_\_\_

How you know the nominee:

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