COVID-19 INFORMATION

GUIDANCE FOR DRIVE-IN STYLE EVENTS

Overview

Under current Chief Medical Officer of Health Orders, businesses and entities are required to:

- implement practices to minimize the risk of transmission of infection among attendees;
- provide procedures for rapid response if an attendee develops symptoms of illness;
- ensure that attendees maintain high levels of sanitation and personal hygiene;
- comply to the extent possible, with the COVID-19 General Relaunch Guidance, this guidance, and any other applicable Alberta Health guidance found at: https://www.alberta.ca/biz-connect.aspx.

This document has been developed to support those planning drive-in style events or performances (e.g., movies, funerals, graduations, theatre, worship) to reduce the risk of transmission of COVID-19 among attendees (including workers, volunteers, patrons and the general public). The guidance provided outlines public health and infection prevention and control measures, specific to drive in events.

See the last section of this document for guidance to pair drive-in events with outdoor seated/audience events

This document and the guidance within it is subject to change and will be updated as needed. Current information related to COVID-19 can be found: https://www.alberta.ca/covid-19-information.aspx.

COVID-19 Risk Mitigation

<table>
<thead>
<tr>
<th>General Guidance</th>
<th>For a drive-in style event where participants will leave their vehicle periodically, for example, to attend a concession, the organizer must ensure the following gathering restrictions:</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>o The maximum number of individuals permitted at an outdoor gathering is 100, including attendees, staff, and volunteers.</td>
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<td>There is no cap on the number of people attending, so long as participants stay in their vehicles.</td>
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<tr>
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<td>o To discourage guests from leaving their vehicles, events with more than 100 attendees should be shorter in duration to</td>
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minimize washroom use and not offer concession-style food services.

- All attendees within a single vehicle should be from the same household or cohort family.
- Online admission ticketing should be used where possible.
- Cashless or no-contact payments and transactions should be used to the greatest extent possible, e.g. scan tickets instead of ripping the stub.
- Encourage and facilitate attendees staying up to date with developments related to COVID-19.
- Notify attendees of the steps being taken to prevent the risk of transmission, and the importance of their roles in these measures.
  - COVID-19 signage should be posted or displayed in highly visible locations:
    - “Help prevent the spread” posters are available.
    - When possible, provide necessary information in languages that are preferred by attendees.
- All Albertans must follow CMOH Order 05-2020, which establishes legal requirements for quarantine and isolation.
  - Anyone with symptoms of COVID-19 or who has been in close contact with a case of COVID-19 in the past 14 days must remain at home.
  - Organizers should develop a plan to provide isolation for a symptomatic worker or volunteer if needed.
  - Any attendee who becomes symptomatic during the event must remain in their vehicle and leave the event immediately. Vehicles should be parked in a fashion that facilitates the ability for emergency exit.
- All international travellers must quarantine for 14 days upon entering Canada. International travellers must plan ahead to ensure they can complete their quarantine prior to attending a gathering.
- Offer virtual attendance options for individuals who are at increased risk for more serious illness after contracting COVID-19, such as the elderly or people who have pre-existing health conditions or are immunocompromised.
- All toilet facilities should be maintained in good sanitary condition and equipped with hand washing supplies and/or alcohol-based hand sanitizer with a minimum of 60% alcohol.
- Place additional hands-free garbage bins with removable linings at appropriate locations.
To support public health contact tracing efforts in the event that an attendee tests positive, organizers should consider collecting the names and contact information of attendees.

- Providing information is voluntary for attendees. An organization must obtain an individual’s consent and notify them about the purpose and legal authority for the collection.
  - Any personal information that is collected for COVID-19 contact tracing can only be used for this purpose
- Information about attendees will only be requested by Alberta Health Services if a potential exposure occurs onsite.
- For businesses/workplaces, this includes staff, workers and volunteers on shift.
- Records should only be kept for 2 weeks. An organization must make reasonable security arrangements to protect the personal information.
- For more information, the Office of the Information and Privacy Commissioner has released Pandemic FAQ: Customer Lists about collecting personal information from customers during the COVID-19 pandemic.
- For questions about your obligations under the Personal Information Protection Act (PIPA), please contact the FOIP-PIPA Help Desk by phone at 780-427-5848 or by email at sa.accessandprivacy@gov.ab.ca.

**Screening & Response Plan**

- Event organizers should have a plan for attendees who are not complying with event rules or public health expectations.
  - Communicate the public health expectations frequently during the event.
  - Advise attendees that they have an obligation to protect the entertainer and themselves.
- Consider implementing active screening of attendees (where applicable) and staff for symptoms of fever, sore throat, cough, runny nose or difficulty breathing.
  - Event organizers may choose to use the Alberta Health Daily Checklist.
  - The Alberta Health Services COVID-19 Self-Assessment tool can be used by attendees to arrange testing.
- A rapid response plan sets out a fast-action plan for organizers when an attendee shows symptoms or tests positive for COVID-19.
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- **Staff** should be familiar with and follow the organizer’s rapid response plan if an attendee starts feeling symptoms during a shift. This should include:
  - Immediately isolating the attendee from others by having them return to their vehicle. Ask the entire carload to proceed to their home(s) immediately.
  - Cleaning and disinfecting all surfaces that the symptomatic attendee may have come into contact with (e.g., washrooms, concession counters).

<table>
<thead>
<tr>
<th>Physical Distancing</th>
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<td>• Attendees should remain in their vehicles for the duration of the event except to access washroom facilities or food services.</td>
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<td>• Attendees, workers and volunteers should maintain a distance of at least 2 metres from those who are not from the same household or cohort family at all times.</td>
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<tr>
<td>• Vehicles should pull in to designated, well-marked, parking stalls with 2 metres of distance between vehicles to allow attendees to open windows.</td>
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<tr>
<td>• Consider the following controls to encourage physical distancing at all times that attendees are outside of their vehicles:</td>
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<td>- Washroom capacity should allow for protection of guests. Consider installing barriers between urinals or close off every second urinal.</td>
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<td>- Temporary outdoor toilet facilities (e.g., port-a-potty), and line-ups to these facilities, should be spaced appropriately to maintain 2 metres of distance between guests at all times.</td>
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<td>• Consider reducing the number of attendees that are permitted to leave their vehicle at any one time.</td>
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<td>• Consider shorter performance times (e.g., 90-120 minutes) to reduce demands for washrooms and concession. Avoid “intermissions”.</td>
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<td>• Have performers remind attendees of public health expectations (e.g., stay in your vehicle, maintain distancing during washroom breaks).</td>
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<td>• Direct vehicle and foot traffic to managing lineups. This can be accomplished with signs, markers, ropes, and volunteers/staff.</td>
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<td>- Dedicate entry and exit points.</td>
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<th>Shared Items</th>
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<td>• Where appropriate, eliminate or reduce the number of items at the event that will be handled by multiple people.</td>
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<td>- This includes programs, flyers, handouts, promotional items, prizes and serving trays.</td>
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<th>Consider using email or websites to communicate event information.</th>
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<td>Any items that will be shared between occupants of more than one vehicle should be appropriately cleaned and disinfected by staff between each use.</td>
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<td>Staff should perform hand hygiene before and after handling a shared item.</td>
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### Food Service

- Concession food service should only be offered for drive-in events where there are fewer than 100 attendees.
  - Large events should refrain from offering food services, consider mobile ordering options (e.g. use your phone to order snacks to your assigned stall) or give pre-purchased snacks out upon entry.
- Where concessions are provided, take precautions at the point of sale to reduce transmission such as:
  - Physically distance cashiers from patrons or install physical barriers.
  - Enhance the cleaning and disinfection of touch screens at self-service kiosks.
  - Provide single use individually wrapped utensils, condiments, and items such as straws and napkins from behind the counter.

### Entertainment & Performances

- COVID-19 can be transmitted through saliva or respiratory droplets while singing, playing wind instruments or performing drama or dance in close proximity. As such, these activities should be considered to be higher-risk and either postponed or carefully managed with appropriate physical distancing.
- Singing and the use of wind instruments are higher risk activities and must not occur.
  - Consider recorded singing or non-wind instruments (e.g., piano, string instruments or guitar), as an alternative.
- Speakers at the event should not share microphones. Microphones and podiums, if applicable, should be cleaned and disinfected before and after use.

### When pairing with a seated/audience outdoor event

A drive-in event may be paired with a seated/audience outdoor event when the following considerations are in place:
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- A maximum of 200 spectators are permitted for the outdoor seated/audience setting:
  - 2 metres of distance must be maintained between members of different households or cohorts.
- Organizers should establish mechanisms to ensure:
  - Individuals do not go between the drive-in and seated/audience components (e.g., have identifying wristbands).
  - Capacity restrictions are maintained for the seated/audience component.
  - Areas where individuals and households from each component may meet (e.g., washroom, concession) have enhanced cleaning/disinfecting; sufficient hand hygiene opportunities (hand sanitizer or hand washing stations); and adequate space to maintain physical distancing.
  - Physical distancing is maintained when attendees enter and exit the event (e.g., staggered timing).
- Refer to the Guidance for Outdoor Events for additional information.