

Community Initiatives Program (CIP) – Overnight Camps (for Children and Youth) Facility Overhead Funding

Overview

The Government of Alberta will support non-profit organizations that operate overnight children and youth camps with facility overhead costs by providing one-time funding to help offset the impacts of these facilities not being able to operate this year.

Non-profit/charitable organizations provide spaces for communities, groups and individuals to meet, gather and celebrate; this funding is intended to help organizations cover a portion of their facility overhead costs to ensure these public spaces are available to Albertans after the COVID-19 crisis.

Important dates

Intake Deadline: August 31, 2020

Notification: November, 2020

Final Reporting Due: October 1, 2021*

*Final accounting requirements must follow the guidelines for the CIP Project-Based grant.

Program outcomes

- Organizations that operate overnight children and youth camps that have closed due to the emergency health directive are able to offset lost revenue and address fixed facility overhead costs, allowing these organizations to remain financially stable.
- Enable organizations to maintain public use facilities that will provide children and youth with cultural and recreational spaces and experiences in the future.

Eligibility criteria

- Non-profit organizations that own and/or operate permanent overnight camp facilities for children and youth.
- Organizations must operate within the Province of Alberta and be registered (and in good standing) under one of the following Acts:
 - **Provincial Legislation:**
 - Part 21 of the Business Corporations Act - Extra-Provincial Corporations
 - Companies Act, Part 9 (Non profit Companies)
 - Religious Societies' Land Act, Part 2*
 - Societies Act of Alberta
 - Special Act of the Alberta Legislature
 - **Federal Legislation:**
 - Special Act of the Parliament of Canada
 - Registered Charities under the Income Tax Act (of Canada and operating in the Province of Alberta (Charities))
 - *Organizations incorporated under the Religious Societies' Land Act (Part 2) are eligible to apply, as Part 2 denotes registration with Alberta Corporate Registries as an incorporated body.*
- Non-profit overnight summer camp organizations that are unable to fully operate their camps during summer 2020.
- Organizations must demonstrate financial need, such as loss in revenue equal to or greater than their fixed facility overhead costs (see eligible expense following page).
- Organizations must demonstrate that they are planning for their future viability and adaptability.

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this fact sheet, including accountability for any

Eligibility criteria (continued)

- Organizations must demonstrate that they have exhausted other options that may be available to them.
- Organizations that do not own their facility, need to be able to demonstrate that they have an existing tenant-landlord agreement that has not been terminated due to non-payment. Agreements must have a minimum 5 years remaining at time of application.
- Organizations must demonstrate their utilities have not been terminated by their provider.

Eligible expenses

Organizations may use funds for the following costs incurred within the one year period of April 1, 2020 to March 31, 2021:

- utilities (including, electricity, gas, water, wastewater, internet and landlines)
- insurance
- security
- facility lease costs (rent)
- current equipment leases (office photocopiers, vehicle leases, etc.)

Ineligible expenses

Organizations may not use funds for:

- mortgage payments
- loan payments
- equipment purchase or replacement
- wages and benefits
- programming
- repair and maintenance
- any costs not related to facility overhead
- any costs that fall outside the one year period of April 1, 2020 to March 31, 2021

Please note the CIP Project-Based guidelines will govern any processes that fall outside of

funds received.

Application submission

The application package must include:

- fully completed application
- financial worksheet
- direct deposit form
- board of directors listing
- most recent financial statements
- last 3 months of invoices for eligible fixed overhead costs

Funding Maximums

Qualifying organizations will be eligible for a one-time grant of up to \$50,000, based on actual fixed overhead costs.

Matching Requirement

There is no matching requirement.

Submit an application

Applications packages can be emailed to lfp.application@gov.ab.ca

Contact information

Toll-free: 1.800.642.3855

Email: lfp.application@gov.ab.ca

CIP on the web

For more information, guidelines, applications, budget forms and detailed information on the funding streams visit alberta.ca/community-initiatives-program.aspx.