

Application for EFT (CAD) Direct Deposit

The information indicated on this form is confidential and will be used solely for the purpose of depositing your payments directly into your bank account. We will not release this information for any other purpose. If you have any questions or concerns, please follow up with your Ministry Contact.

Completion of All Fields is Mandatory. Incomplete forms will not be processed.

INSTRUCTIONS

- Culture, Multiculturalism & Status of Women require you submit both an original preprinted personalized void cheque & an original completed and signed direct deposit form. Any alterations to the information that is preprinted on a cheque will not be accepted.
- Funds will only be deposited into ONE bank account.
- Funds can only be deposited in the name of the person or company who CURRENTLY receives the cheque from the Ministry.
- This form must be signed by both spouses where both spouses are registered as the payment recipients.
- This form must be signed by an official representative of the Bank and must contain the "Bank Teller Stamp"
- Please return the signed form to your Ministry Contact for processing.

Part 1 Party Authorized to Receive Payment

See sample cheque below to complete the following information:

Vendor Number (if known)

Last Name (Individuals) Trade Name & Legally Incorporated Name (Company)			First Name (Individuals)	Middle Name	+ -
Address				City/Town	
Province	Postal Code	Telephone Number (include area code)			

Email address is required for electronic delivery of remittance advice

I authorize the Province of Alberta to make all payments due to me by electronic deposit to the above account. Payment shall continue until I advise otherwise

_____ Dated _____ Signed _____ Dated _____ Signed (if joint account)

Part 2 Bank Information

B. Name of Bank		C. Bank Address			
Type of Account (please check one): <input type="checkbox"/> Chequing <input type="checkbox"/> Savings	D. Bank Transit/Branch Number	E. Bank Number	F. Account Number		
Print Name of Financial Institution Officer	Telephone Number	Dated	Financial Institution Officer's Signature		

Sample of Personalized Cheque

Bank Teller Stamp

A → Name of Account Holder: Shirley Smith #102, 10222 - 102 Street Edmonton, Alberta T6P 1L5 Date: 1 5 9
 B → Name of Bank: ROYAL BANK OF CANADA 107 Street & 107 Avenue Branch 10707 - 107 STREET EDMONTON, ALTA. T5A 3P8
 C → Bank Address: 10707 - 107 STREET EDMONTON, ALTA. T5A 3P8
 MICR Line: @15900450900350918447100
 D: Bank Transit / Branch Number - 5 digits
 E: Bank Number - 4 digits (add zero in front if the actual Bank ID is 3 digits)
 F: Account Number - between 3 and 12 digits

Please return the signed form to your Ministry Contact for processing.