

Alberta Media Fund

It is strongly recommended that all applicants carefully review the Guidelines prior to completing their application and preparing their submission.

Applications may be submitted at any time and will be processed on a first come, first serve basis. Complete applications packages including original signature can be e-mailed to **PostProductionGrant@gov.ab.ca**.

For Office Use *File Number* *Date Received*

Applicant Information

Applicant Company Name

Parent Company Name

Contact Name

Contact Title

Signing Authority Name

Signing Authority Title

Address

City

Province

Postal Code

Telephone Number

E-mail

Please identify your organizations registration status

- Incorporation
- Partnership
- Sole Proprietorship
- Registered Non-Profit

Does the organization have a permanent establishment in Alberta?

- Yes
- No

Company Principals/ Shareholders/ Directors/Executive Members/Board Members (please list)

Project Information

Project Name

Production Type

Genre

Principal Photography Start Date (mm/dd/yyyy)

Post Production Start Date (mm/dd/yyyy)

Post Production End Date (mm/dd/yyyy)

Post Completion Delivery to Production Company (mm/dd/yyyy)

Project Description

Albertan Labour Summary

Employee Name,
Position and
Address (please
attach additional
forms if required)

Eligible Labour Cost Calculation

Eligible labour expenses consist of total invoiced labour rates for Albertan individuals who are providing services for eligible productions and activities. A detailed project budget is required as part of this application.

Albertan Labour Costs

Non-Albertan Costs

Total Labour Costs

Albertan Non-Labour Costs

Non-Albertan Non-Labour Costs

Total Non-Labour Costs

Total Alberta Costs

Total Non-
Albertan
Costs

Total Costs

Grant Request

18% of Total Eligible
Alberta Labour
Expenses

Additional Requirements

Please attach the following to the completed application:

- Certificate of incorporation or business registration documents
 - Business profile or curriculum vitae (1-2 pages)
 - Most recent approved financial statements
 - Detailed project description or service quote (1-2 pages)
 - Detailed project budget including a breakdown of eligible Alberta costs
 - General Liability Insurance
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I have examined the information provided in this application and certify it to be true and accurate. I am duly authorized to make this application in the Province of Alberta and have sufficient legal authority to bind the organization to the terms and conditions of the contents of this declaration and the grant guidelines.

Please print and sign your completed application prior to submitting. E-signatures will not be accepted.

Signature

Title

Printed Name

Date (mm/dd/yyyy)

The personal information collected in this form is for the purpose of administering the Alberta Media Fund. Information will be used in the reporting requirements for the Post Production, Visual Effects and Digital Animation Grant. Collection is authorized under section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act and managed in accordance with the Act. Questions about the collection and use of personal information can be directed to Jeslene Quinn, Alberta Media Fund, Cultural Industries Branch, Culture and Tourism, 140, 4211 - 106 Street Edmonton, Alberta T6J 6L7; Tel: 780-422-8580; and Email: jeslene.quinn@gov.ab.ca.