

## Instructions

- Attach an original personalized void blank cheque, displaying the legal or operating name, or have your banking institution complete the bottom portion of this form
- Complete all the items in the application
- Funds will only be deposited into one bank account, and only in the name of the person or company who currently receives the cheque from the RAHA program
- Where both spouses are registered as payment recipients, this form must be signed by both spouses
- Send the signed completed application to:  
**Rural Utilities**  
**Remote Area Heating Allowance**  
**Room 108, J.G. O'Donoghue Bldg.**  
**7000 113 Street**  
**Edmonton, AB T6H 5T6**
- **IF YOUR BANKING INFORMATION HAS CHANGED, A NEW APPLICATION FOR DIRECT DEPOSIT MUST BE COMPLETED.**

## Frequently asked questions

### **Can I fax or email a copy of my void cheque?**

No. You must submit an original form with your void cheque and this must be mailed via Canada post with the direct deposit form. Do not send in just the void cheque by itself, it will be returned to you asking for the form and you to sign part 3. Any tampering on your original void cheque will not be accepted.

### **Do I fill in the bank information on the form if I am mailing an original void cheque?**

No. Have your bank fill in the Bank Information part of the form only if you do not have an original void cheque to mail in.

### **Can I fax or email to you the completed direct deposit form once the bank has stamped, signed and dated it by the bank officer?**

No. You must complete an original form which must be mailed in via Canada Post.

### **Can I use a direct deposit form that I got at the bank?**

No. It must be the Government of Alberta Direct Deposit form (reverse side).



# Application for Direct Deposit Remote Area Heating Allowance (RAHA) Rebate

### REASON FOR APPLICATION: (Please check one)

- NEW** (You have changed your bank account or you have never applied before)
- CHANGE** (You have changed your name, address, and/or phone number)
- CANCEL** (Reason for change: \_\_\_\_\_)  
(You want your existing direct deposit to be cancelled – rebate will no longer be sent to your bank account)

IF YOUR BANKING INFORMATION HAS CHANGED, A NEW APPLICATION FOR DIRECT DEPOSIT MUST BE COMPLETED.

### PART 1: To be completed by applicant if no original personalized void cheque is attached

<b>NAME OF ACCOUNT HOLDER</b>		<b>Vendor Number (if known)</b>	
<b>Legal Name of Company OR Individual Name</b>			
<b>Operating Name (if applicable)</b>			
<b>Address</b>			
<b>City / Town</b>	<b>Province</b>	<b>Postal Code</b>	<b>Telephone 000-000-0000</b>
<b>Email</b>			

### Part 2: To be completed by the banking institution if no original personalized void cheque is attached

<b>BANK INFORMATION:</b>			
<b>Name of Bank</b>			
<b>Bank Address</b>			
<b>City / Town</b>	<b>Province</b>	<b>Postal Code</b>	<b>Telephone 000-000-0000</b>
<b>ACCOUNT INFORMATION</b>			
<b>Type of Account</b>	<b>Account Number</b>		
<input type="checkbox"/> <b>Chequing</b>	<b>Bank Number</b>	<b>Branch Number</b>	
<input type="checkbox"/> <b>Savings</b>			
<b>Signed:</b>		<b>Date</b>	<b>Bank Stamp</b>
_____ Financial Institution Officer		_____	

### PART 3: Must be signed and dated by applicant

<b>I authorize the Province of Alberta to make all Remote Area Heating Allowance rebate payments due to me by deposit to the above account.</b>			
<b>Account Holder</b>	<b>Date</b>	<b>Account Holder #2 (if joint account)</b>	<b>Date</b>
_____	_____	_____	_____

The information indicated on this form is confidential and will be used solely for the purpose to deposit your payments directly into your bank account. We will not release this information for any other purpose. If you have questions or concerns please contact the RAHA Program Administration at 780-427-0125. (No charge for long distance within Alberta - Dial 310-0000 then 780-427-0125).