

Application Instructions

Qualifying for the marked fuel benefit

For a summary of the eligibility criteria and acceptable uses of marked fuel, read the factsheet entitled "Alberta Farm Fuel Benefit Program". This factsheet is available on the AFFB Program page at <http://www1.agric.gov.ab.ca/general/progserv.nsf/all/pgmsrv9> or by calling the Alberta Farm Fuel Benefit (AFFB) information line at 780-422-9167. The *Alberta Fuel Tax Act* and *Regulations* give the detailed eligibility criteria for this benefit.

If you qualify, Agriculture and Forestry (AF) will issue you a registration number. This registration number is your approval number for the Alberta Farm Fuel Tax Exemption Certificate (AFFTEC) and gives licensed bulk fuel providers the authorization to sell you marked fuel at the discounted price. Normally, the benefit is received by way of purchase and no additional forms are required.

Instructions

Read instructions carefully. Complete all questions by printing or typing your answer in the boxes provided.

- 1. Applicant Information** – only one farming entity is allowed under each AFFB Program Registration number. One farming entity is one individual with or without a spouse, or one corporate entity. The home quarter is usually the home base where marked fuel is delivered.
- 2. Commodity Information** – Cash or commodities **received as payment** for farming assets rented to someone else, **must not** be used when estimating farm revenue or production. On the other hand, if you rent or lease farm assets **from** someone else, you should claim the production from these assets.
- 3. Questions Page**
 - Question 2: If you require a Schedule A, it is available on the AFFB Program page at <http://www1.agric.gov.ab.ca/general/progserv.nsf/all/pgmsrv9>
 - Question 3: Examples: electrician, office worker, school teacher, etc.
 - Question 4: Examples: building contractor, road construction, snow plowing, etc.

Declaration - Sign and date the form. Signatures of all applicants are required.

Farm Plates - Farm plates are only issued to farmers who have a valid AFFB registration number.

How Long is the AFFB Registration Number Valid?

AFFB Program registration numbers are valid for 3 years, or until you no longer meet the eligibility requirements for the program, whichever occurs first. AF conducts a farm fuel renewal at the end of the third year. At that time, you will be mailed a personalized renewal form to confirm your eligibility.

Farmers holding valid registration numbers must notify the AFFB administration office if their operation changes and they are no longer eligible for the benefit.

Completed forms can be submitted by email, fax, or mail.

Email: AFFB@gov.ab.ca

Fax: 780-427-5921

Mail: AFFB Program
Agriculture and Forestry
301-7000 113 Street
Edmonton, Alberta T6H 5T6

For more information please call: 780-422-9167 - Monday to Friday, 8:15 a.m. to 4:30 p.m.
Toll free within Alberta: dial 310-0000, then 780-422-9167

Please complete the form and return using one of the following options: (Originals are not required)

Email: AFFB@gov.ab.ca
 Fax: 780-427-5921
 Mail: AFFB Program Phone: 780-422-9167
 Agriculture and Forestry
 301-7000 113 Street
 Edmonton, Alberta T6H 5T6

If you qualify, Agriculture and Forestry (AF) will issue you an AFFB Registration number. Your registration number is your approval number for the Alberta Farm Fuel Tax Exemption Certificate (AFFTEC).

1. Applicant Information

Last Name		First Name	
Spouse Last Name		Spouse First Name	
Corporation Name			
Address Line 1			
Address Line 2			
City / Town		Province	Postal Code
Operating/Partnership/Trade Name			
Home Quarter		Non Std. LLD	
Contact Name			
Phone		Cell	Fax
Email address			

All applicants listed in the Applicant Information area must sign the Declaration.

2. Commodity Information – List the NUMBER of acres or livestock, NOT a dollar value.

Please fill in the number of acres/livestock for all the commodities you will produce in the NEXT twelve months.
NOTE: If you rent farming assets to someone else, DO NOT include the commodities produced using those assets.

		Number of	
01	Cereals Oilseeds or Pulse Crops		Acre
01A	Irrigated Cereals Oilseeds or Pulse Crops		Acre
02	Hay/Forage – Baled or Processed		Acre
02A	Irrigated Hay/Forage – Baled or Processed		Acre
02B	Forage Seed		Acre
03	Sugar Beets		Acre
04A	Chokecherries		Acre
04B	Raspberries		Acre
04C	Saskatoons		Acre
04D	Strawberries		Acre
05A	Bedding Plants – Greenhouse		Sq. Ft.
05B	Beets		Acre
05C	Broccoli		Acre
05D	Cabbages		Acre
05E	Carrots		Acre
05F	Cauliflower		Acre
05G	Celery		Acre
05H	Cucumbers		Acre
05H1	Cucumbers – Greenhouse		Sq. Ft.
05J	Onions		Acre
05K	Peppers – Greenhouse		Sq. Ft.
05L	Pumpkins		Acre
05M	Sweet Corn		Acre
05N	Sweet Peas		Acre
05P	Tomatoes		Acre
05P1	Tomatoes		Sq. Ft.
05Q	Radishes		Acre
05R	Beans		Acre
05S	Spinach		Acre
05T	Lettuce		Acre
05T1	Lettuce		Sq. Ft.
05U	Mushrooms		Sq. Ft.
06A	Shrubs		Acre
06B	Christmas Trees		Acre
06C	Deciduous and Coniferous Trees		Acre
06D	Trees-Seedlings - Greenhouse		Sq. Ft.
07	Potatoes		Acre
08	Honey		Hive
09	Sod		Acre
100	No Code Available		Unit
10A	Custom Baling		Acre
10B	Custom Corral Cleaning & Spreading		Day
10C	Custom Combining		Acre
10E1	Custom Cow/Bull Feeding (Winter)		Head
10E2	Pasture/Grazing Cattle for Other Farmers No Calves		Head
10E3	Custom Drylot Feeding of Feeders		Head
10F	Custom Seeding		Acre
10G	Custom Spraying		Acre

		Number of	
10H	Custom Swathing		Acre
10J	Custom Silage		Acre
10K	Custom Raking		Acre
20	Cow/Calf – Calves Sold at Weaning		Head
21	Cow/Calf – Calves Sold for Slaughter		Head
22	Calves Purchased and Sold at Slaughter Weight		Head
23	Cow/Calf – Calves Sold as Feeders		Head
24	Calves Purchased and Sold at Feeder Weight		Head
25	Hogs Farrow to Finish		Sow
26	Hogs Farrow to Wean		Sow
27	Hogs Wean to Finish		Hog
28	Lambs Raised From Birth – Sold at Slaughter Weight		Lamb
29	Lambs Purchased and Sold at Slaughter Weight		Lamb
30	Lambs Raised From Birth – Sold at Feeder Weight		Lamb
31	Chicken Broilers		Bird
32	Chicken Eggs		Layer
33	Turkey Broilers		Bird
34	Milk		Cows
35	Bison		Female
36	Elk or Deer		Animal
37	Horses – Mares Bred Each Year		Mare
37B	Slaughter Horses – Raised Exclusively for Meat		Head
37C	Horses – Registered – Mares Bred Each Year		Mare
39A	Llamas		Female
39B	Alpacas		Female
40	Milk Goats		Nanny
41	Meat Goats		Animal
42	Rabbits		Animal
43	Fish		Animal
44	Donkeys		Female
45	Leaf Cutter Bees		Gallon
46	Mink		Animal
47	Peat Moss		Bale

OTHER

If your commodity is not listed above, please attach documentation to describe what you are producing, the amount (whether it is acres or livestock) and the annual gross value of that production.

ENTER commodities you expect to produce in the next twelve months

DO NOT enter commodities that were produced prior to completing this renewal form

ONLY enter custom work that is done for another farming entity

3. Questions

1. Are you actively farming? Yes No
2. Is your entire farming operation located in Alberta? Yes No If **NO**, attach completed Schedule A.
3. Are you or your spouse employed off the farm? Yes No If **YES**, specify type of employment:
Applicant: _____
Spouse: _____
4. Do you operate another business? Yes No If **YES**, specify type of business:

5. How many tractors, and other pieces of your self-propelled farm equipment are powered by:
Gasoline _____ Diesel _____ Propane _____
6. How much marked fuel do you think you will use each year?
 Less than 4,500 Litres (Under 1,000 Gal.) 22,501 to 45,000 Litres (5,001 – 10,000 Gal.)
 4,501 to 10,000 Litres (1,000 – 2,200 Gal.) Over 45,000 Litres (Over 10,000 Gal.)
 10,001 to 22,500 Litres (2,201 – 5,000 Gal.)
7. What is the approximate **GROSS** value of all farm commodities that you produced during the **PAST** 12 months?
 Less than \$5,000 \$5,000 - \$9,999 \$10,000 or more
8. In the **NEXT** 12 months, what do you estimate will be the **GROSS** value of all the farm commodities you will produce?
 Less than \$5,000 \$5,000 - \$9,999 \$10,000 or more
9. **Complete Question 9, only if you have checked off \$5,000 - \$9,999 on Question 8.**
Other than farm income, what type of income do you expect to receive in the next 12 months?
Canada Pension / Disability Pension / Old Age Security and Supplement? Yes No
Employment Income? Yes No Business Income? Yes No
Interest / Investment Income? Yes No Other Pension or Retirement Income? Yes No
Other (please specify): _____

DECLARATION: I HEREBY DECLARE THAT:

- I am the eligible registrant(s) (or the authorized agent for the corporate applicant) named on this form.
- The information provided and/or updated on this form is true, accurate and complete.
- The registrant(s) is actively farming and will use marked fuel and farm plates only for eligible purposes.
- I claim the farming income and expenses derived from the commodities listed on this form on my annual Income Tax Return.
- If it is a family farming operation or partnership I have only listed my portion of the commodities.

(ALL applicants listed must sign)

Name (print)	Signature	Date

Personal information collected on this form is for the purpose of determining eligibility for and issuing the Alberta Farm Fuel Tax Exemption Certificate. It is collected under the authority of section 33 (c) of the *Freedom of Information and Protection of Privacy* (FOIP) Act and is managed in accordance with FOIP. Questions about the collection and use of personal information can be directed to the Director, Program Delivery, 301-7000 113 Street, Edmonton, Alberta T6H 5T6, Telephone 780- 422-9167.